



Veazie Town Council

Regular Meeting

January 13, 2014

AGENDA

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the December 9th, 2013 Council Meeting Minutes.
- ITEM 6:** Comments from the Public

New Business:

- ITEM 7:** Presentation – Fire Dept
- ITEM 8:** Presentation – Veazie Community School
- ITEM 9:** Waste Disposal Agreement Resolution
- ITEM 10:** Regional ACO Contract

Old Business:

- ITEM 11:** Ground Maintenance Bid Award
- ITEM 12:** Manager's Report
- ITEM 13:** Comments from the Public
- ITEM 14:** Requests for information and Town Council Comments
- ITEM 15:** Review & Sign of AP Town Warrant #12 & #13 Town Payroll #12, #13, #13a & #14. Veazie School Payroll Warrant #13, #13a & #14 and Veazie School Warrant #13 & #14.
- ITEM 16:** Adjournment

Joseph Friedman
1 Veazie Villas
852-0933

Karen Walker
1002 Mutton Ln
947-0458

Robert Rice
1116 Buck Hill Dr
942 -3064

Tammy J. Perry
5 Prouty Drive
947-9624

Chris Bagley
16 Silver Ridge
907-4820

Agenda Items

For January 13, 2014

Council Meeting

ITEM 7: Captain Metcalf from the Fire Department will be with us this evening to make a presentation to the Council. His presentation is included in the Council Packet for review prior to the meeting.

ITEM 8: Superintendent Rick Lyons and other members representing the school will be with us this evening to make a presentation to the Council.

ITEM 9: The Municipal Review Committee, INC is requesting the Town of Veazie sign a resolution to continue the advancement of post 2018 planning process. I have included the resolution in the packet for review along with the annual meeting summary which discusses the resolution among other things. Also included is an additional letter received from USA Energy Group, LLC discussing the PERC Partnership.

ITEM 10: Penobscot County has sent a regional animal control agreement for 2014. We first entered into this last year and it has worked extremely well and I would recommend extending the agreement.

ITEM 11: On 01-08-2014 at 2:00PM I opened the latest round of Ground Maintenance Bids that were received. The results are as follows:

1. **Lagasse Lawn Care:** 2014= \$14,400.00 2015= \$15,000.00
2. **Casey's Lawn Service:** 2014= \$16,000.00 2015= \$16,000.00
3. **Bangor Lawn and Landscape:** 2014=\$18,200.00 2015= \$18,200.00
4. **Black Bear Lawn Care #1:** 2014= \$14,740.00 2015= \$14,750.00
5. **Black Bear Lawn Care #2:** 2014= \$9,000.00 and the town turn over 3 zero turn mowers that we currently own to Black Bear Lawn Care 2015= \$14,750.00

I will have the complete packages available for review at the meeting if you would like to look at them prior to making a decision on who to award the contract to

Veazie Town Council Meeting
December 9th, 2013

Members Present: Chairman Tammy Perry, Councilor Joseph Friedman, Councilor Karen Walker and Councilor Chris Bagley, Manager Mark Leonard, Secretary Julie Strout, Code Enforcement Officer John Larson, Tax Assessor Ben Birch, Sgt. Keith Emery, Don MacKay, Susan MacKay, Janine Raquet and Carolyn McDonough from the Community Center Redevelopment Committee and various members of the public.

Members Absent: Councilor Robert Rice

ITEM 1: Call to order

Chairman Tammy Perry called the meeting to order at 6:31pm.

ITEM 2: Secretary to do the roll call:

Councilor Robert Rice was absent and excused.

ITEM 3: Pledge of the allegiance:

ITEM 4: Consideration of the Agenda

Manager Mark Leonard wanted to add #8a to discuss the Memorandum of Agreement Between the Town of Veazie and the Maine Office of GIS Regarding Collection of Orthoimagery. Under old business add #12a as finalization on the Sewer District Meeting.

ITEM 5: Approval of the November 25th 2013 Council Meeting Minutes.

Councilor Karen Walker made a motion, seconded by Councilor Chris Bagley to accept the November 25th 2013 Meeting Minutes as written. Voted 4-0-0. Motion carried.

ITEM 6: Comments from the Public

Citizen Joan Perkins passed out information to the Council regarding the town's water quality.

New Business:

ITEM 7: Presentation – Maine Municipal Health Trust

The Councilor's had a conference call with Susan Smith to discuss Maine Municipal Health Trust's Health Insurance options for the Town.

The Council agreed to keep the benefits the same for now and wait to talk to School Supt. Rick Lyons at the Jan. 13th Council Meeting to see when the school contract ends to be able to combine all town employees on one health insurance plan.

ITEM 8: Presentation – Code Enforcement

Code Enforcement Officer John Larson updated the Councilor's on where the Town was, where the Town is today and where the Town is going. Mr. Larson informed the Councilor's that all of the new applications will be online for Town residents and contractors to fill out.

ITEM 8a: Memorandum of Agreement

Councilor Joseph Friedman made a motion, seconded by Councilor Karen Walker to have Manager Mark Leonard enter into the Memorandum of Agreement Between the Town of Veazie and the Maine Office of GIS Regarding Collection of Orthoimagery in the amount of \$1500.00. Voted 4-0-0. Motion carried.

ITEM 9: Presentation – Police Dept.

Sgt. Keith Emery reviewed the Police Dept. presentation with the Councilor's.

ITEM 10: Presentation – Community Center Redevelopment Committee

Don MacKay reviewed the Community Center Redevelopment Committee goals and plans with the Councilor's. The Council would like Manager Leonard to work with the Committee, WBRC and any new developers to seek possible grants and also to move forward with getting estimates for the upcoming budget to fix the bathrooms to make them handicap accessible.

ITEM 11: Presentation – Municipal Dept.

Manager Mark Leonard reviewed the Municipal Dept. presentation with the Councilor's. The Councilor's discussed different ways of getting front desk coverage with out hiring. They mentioned the temp. service, retired clerks, employee sharing and also University work students.

Old Business:

ITEM 12: Manager's Report

Manager Mark Leonard reviewed his report with the Councilor's.

The Council would like the Rec. Dept. put back on the Jan. 27th agenda to review the Revenue and Expense report.

ITEM 12a: Sewer District Meeting

The Council wanted to re-extend an invitation to the Sewer District for the Jan. 13th or the Jan. 27th Council Meeting

ITEM 13: Comments from the Public

Citizen Kathy Brooks had a concern with the Code Enforcement Officer, John Larson's answer he gave her about a deck with no railings. Manager Leonard will look into this.

ITEM 14: Requests for information and Town Council Comments

Councilor Karen Walker talked about the Gateway Senior Group and all of the activities coming up for the seniors. The events will be posted on the website once the list is printed.

ITEM 15: Review & Sign of AP Town Warrant #11 and Town Payroll #11 and Veazie School Payroll Warrant #12a & #12b and Veazie School Warrant #10.

The warrants were circulated and signed.

ITEM 16: Adjournment

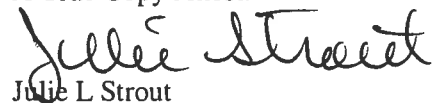
Councilor Joseph Friedman motioned to adjourn

Councilor Karen Walker seconded. No discussion. Voted 4-0-0

Motion carried.

Adjourned at 9:09pm

A True Copy Attest:



Julie L Strout

Deputy Town Clerk

Town of Veazie Fire/Rescue Department

MEMORANDUM

To: Chief Mark Leonard

From: Captain Pete Metcalf

Date: January 9, 2014

Re: 2013 Fire Department Report to Council



The Veazie Fire Department is a combination department providing full-time day coverage from 7:00a to 5:30p seven days a week. Our full-time staff works a rotating schedule of 2 days on and 2 days off which provides for one person working each day. Our part-time staff supplement our full-time division with responding to emergency incidents when available, and providing shift coverage when possible for sick and vacation days.

STAFF:

Our current roster has 11 members which includes 2 full-time shift officers with firefighter 2/advanced EMT certification. Our full and part-time roster breaks down at the following levels:

Firefighter	Certification	Yrs with Veazie	Yrs in Fire Service
Capt Pete Metcalf - Fulltime	FF2/Advanced EMT	18	25
Lt Nick Sirois - Fulltime	FF2/Advanced EMT	12	20
Lt. David Hjorth	FF 1	27	
Lt. Ken Roy	FF1/Advanced EMT	9	
Lt. Scott Kigas	FF2	22	
FF. Scott Ireland	FF2	28	
FF. John Manter	FF2	17	
FF. Dennis McRae	FF2/Basic EMT	8	17
FF. Will Lovejoy	FF1	6	
FF. Matt Vinal	FF2	6	
EMT Nabeel Hashmi	Basic EMT	1	

FLEET:

Our fleet consists of 3 primary response vehicles:

2008 E-One Typhoon Pumper – Designated as 192, this truck is our first due truck on a majority of our emergency calls including mutual aid to other communities. 192 has 11995 miles and 922 engine hours.

2002 E-One Cyclone Aerial which primarily will run second due on all calls except for reported chimney fires, water evacuations such as flooded basements and special call for mutual aid. The aerial, designated as 195, has 20816 miles, 1780 engine hours and 515 aerial hours.

Town of Veazie Fire/Rescue Department

1998 Chevy Suburban – Designated as 198, this truck is our primary vehicle for emergency medical response. It is also used for non-emergencies such as inspections, burn permits, school visits and errands. Although this truck has low mileage at 32651 miles it is starting to show its age with significant rusting and corrosion issues. This should be considered a topic of replacement within the next year.

RESPONSES:

For 2013, the Veazie Fire Department handled 293 calls for assistance which is down by 5 calls from 2012. This number may have been higher however due to the cut to the fire department budget we made a request to The Housing Foundation to make a change to the fire alarms at 1 and 3 Flagg Street. On average we would respond to either location 3 or 4 times a month for cooking related fire alarms. Given the buildings demographic as a high risk group, we believed it was important to investigate every alarm to ensure their safety. However, with the council imposed cuts our budget could not continue to sustain an average of 2-5 firefighters responding to these incidents. Beginning November 2013 we are no longer responding to "room smoke alarms" at 1 and 3 Flagg Street. These smoke alarms now reset without fire department intervention. Our only response to these locations will be for 911 calls, full building fire alarms or a sprinkler activation. Unfortunately when the building fire alarm or sprinkler activates any fire may have been burning for over 1 to 2 minutes.

A majority of our calls occurred on Thursdays however each day was close in the numbers of incidents per day. Finally, our busiest time of the day is around the 9:00 hour however the hours of 7:00 am to 5:30 pm sees a majority of the calls. During normal coverage hours for 2013 we responded to 195 calls for service or just over 66%. The breakdown of call types, time of day and day of week is outlined in the provided attachments.

Emergency medical calls are still our primary responses. For 2013, over 44% of our calls were medical calls. As noted in the data, a majority of our calls are falls, followed by sick, other and chest pain. Unfortunately, "other" is a catch all when no other category is available that best matches the type of call. Most of the EMS calls we respond to are to residences. The average age of our patients is 62 years old. Over 43% of our patients are female. Over 36% are male with the remaining being unknown. This unknown is due to the fact that when our responding ambulance arrives first to an incident, which is typical after hours, they are the primary patient caregiver. When that occurs, our EMS reports are closed out as cancelled on scene as all patient care is documented with the responding ambulance.

TRAINING:

Our training is still a high priority for our crew. Unfortunately due to the significant budget cuts, we have had to cut back on our training. Our primary focus is on ensuring we maintain our required training for Bureau of Labor which includes mandatory requirements and training commensurate to duties. For 2013 our personnel spent 680 hours on training, as compared to 2012 which was over 1300 hours. With the council imposed budget cuts, we are no longer sending any member to outside professional development; which included classes such as officer based training, skills based such as ems classes/recertification or enhanced fireground skills. This also eliminated sending personnel that may be interested in attending any National Fire Academy course, either offered in state or at the Academy in Emmitsburg, Maryland. This also has eliminated the potential of sending any member interested in attending the Basic EMT course. With these cuts some members have sought training through other agencies.

In addition to the aforementioned training cuts we have also eliminated our technical rescue program. Since 2001 all personnel were trained at the operations level to handle emergencies related to confined space, above grade or low angle. Even though we rely on mutual aid for assistance, our operational training allowed us to be directly involved with any possible rescue. With this cut, we can no longer train on these advanced skills, therefore leaving our mutual aid partners with the overall

Town of Veazie Fire/Rescue Department

responsibility with these incidents. We are now hands off and will no longer be directly involved with these rescues, leaving our crews to stand by. The elimination of this training also ended the partnership we had with Casco Bay Energy during their shut downs. In the past, our members have had the opportunity to assist plant personnel as confined space attendants, in which we monitored spaces that personnel were entering to perform work. This was an important partnership as our crew was also considered the rescue team at Casco Bay should there be an emergency. Our stand-by crew would initiate incident command and perform any non-entry rescue, providing it was safe to do while waiting for additional emergency crews.

COMMUNITY SERVICE:

Veazie Fire Department continues to work in a non-emergency capacity with a wide array of community service. We have partnered with Veazie Police with the "Good Morning Project." As you may be aware, we alternate days with the police making calls to our seniors that have enrolled in the program. Our goal is to ensure they are having a good day and are not in any distress or in need of any assistance.

In addition to the "Good Morning Project" we strive to maintain a relationship with our seniors by providing a blood pressure clinic each month at 1 and 3 Flagg Street. One day each month we spend an hour at each location taking blood pressures for those that are interested. Each time we will record the readings for them and they can consult with their doctor if there is a concern.

We continue to work in the Community School providing fire and life safety education. Lt Ken Roy goes into the school on a regular basis and covers a particular topic as it relates to safety. His primary focus is on grades Pre-K to 4.

Finally, we strive to maintain a presence in the community by providing burn permits, inspections, juvenile firesetter intervention and classes related to CPR, first aid and fire safety for those interested. Our non-emergency services are available upon request and are a phone call away.

In closing, the Veazie Fire Departments' overall mission is to provide a level of service, emergency and non-emergency, that this town deserves and expects. We will continue to explore options that will maintain our services and continue to partner with our mutual aid communities to provide the highest level of service. We are proud to provide our services and are dedicated to protecting and serving this community.

Incident Type Count Report

Date Range: From 1/1/2013 To 12/31/2013

Selected Station(s): All

<u>Incident</u>		
<u>Type</u>	Description	Count
Station:		
111 - Building fire		2 0.68%
113 - Cooking fire, confined to container		2 0.68%
114 - Chimney or flue fire, confined to chimney or flue		4 1.37%
141 - Forest, woods or wildland fire		1 0.34%
143 - Grass fire		1 0.34%
150 - Outside rubbish fire, other		1 0.34%
Total - Fires		11 3.75%
311 - Medical assist, assist EMS crew		2 0.68%
321 - EMS call, excluding vehicle accident with injury		117 39.93%
322 - Vehicle accident with injuries		4 1.37%
323 - Motor vehicle/pedestrian accident (MV Ped)		1 0.34%
324 - Motor vehicle accident with no injuries		2 0.68%
381 - Rescue or EMS standby		3 1.02%
Total - Rescue & Emergency Medical Service Incidents		129 44.03%
400 - Hazardous condition, other		4 1.37%
411 - Gasoline or other flammable liquid spill		1 0.34%
412 - Gas leak (natural gas or LPG)		2 0.68%
413 - Oil or other combustible liquid spill		1 0.34%
421 - Chemical hazard (no spill or leak)		1 0.34%
424 - Carbon monoxide incident		2 0.68%
440 - Electrical wiring/equipment problem, other		1 0.34%
4440 - Tree on wires		4 1.37%
4441 - Utility wire down other then power line.		2 0.68%
463 - Vehicle accident, general cleanup		1 0.34%
Total - Hazardous Conditions (No fire)		19 6.48%
500 - Service Call, other		23 7.85%
5001 - Burn Permit		12 4.10%
511 - Lock-out		4 1.37%
522 - Water or steam leak		3 1.02%
541 - Animal problem		1 0.34%
542 - Animal rescue		1 0.34%
550 - Public service assistance, other		6 2.05%
551 - Assist police or other governmental agency		5 1.71%
553 - Public service		1 0.34%
561 - Unauthorized burning		1 0.34%
571 - Cover assignment, standby, moveup		8 2.73%
5710 - Mutual Aid, Cover assignment, standby at fire stat		6 2.05%
Total - Service Call		71 24.23%
611 - Dispatched & cancelled en route		19 6.48%
6111 - Dispatched and no response		4 1.37%
651 - Smoke scare, odor of smoke		1 0.34%
652 - Steam, vapor, fog or dust thought to be smoke		1 0.34%

Incident**Type****Description****Count****Station; - (Continued)****Total - Good Intent Call**

700 - False alarm or false call, other

733 - Smoke detector activation due to malfunction

735 - Alarm system sounded due to malfunction

736 - CO detector activation due to malfunction

743 - Smoke detector activation, no fire - unintentional

745 - Alarm system sounded, no fire - unintentional

746 - Carbon monoxide detector activation, no CO

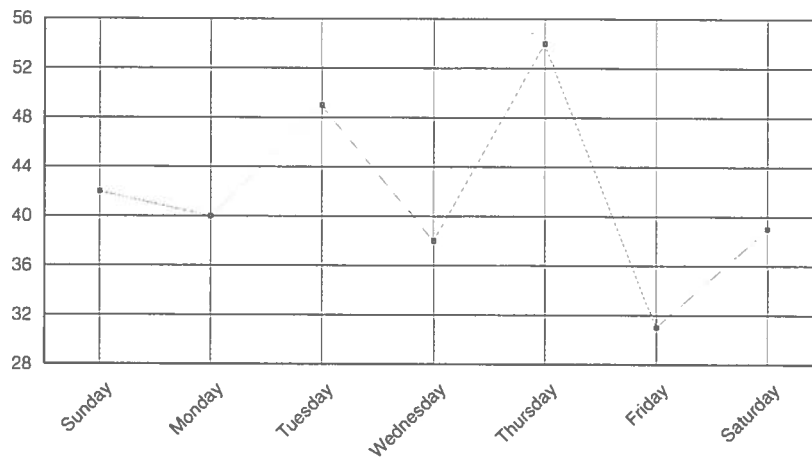
Total - Fals Alarm & False Call**Total for Station**

25	8.53%
1	0.34%
2	0.68%
6	2.05%
2	0.68%
23	7.85%
3	1.02%
1	0.34%
38	12.97%
293	100.00%
293	100.00%

Incidents by Day of Week

Date Range: From 1/1/2013 To 12/31/2013

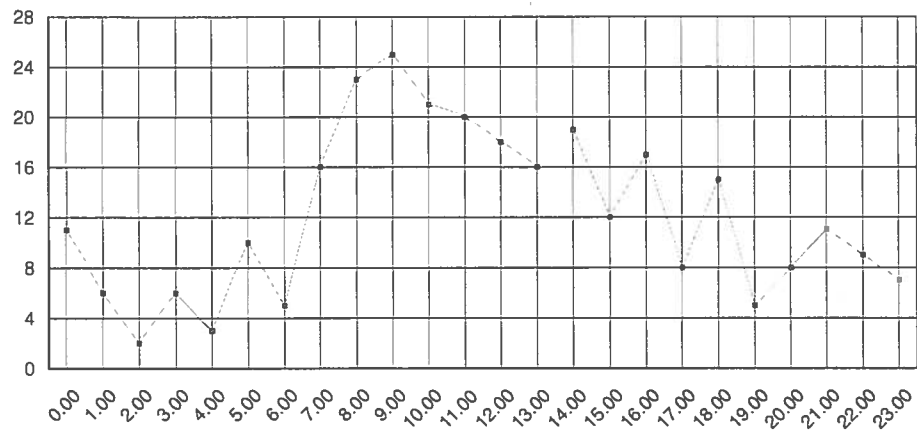
Day of the Week	Number of Incidents
Sunday	42
Monday	40
Tuesday	49
Wednesday	38
Thursday	54
Friday	31
Saturday	39



Incidents by Time of Day

Date Range: From 1/1/2013 To 12/31/2013

Time of Day	Number of Incidents
00:00:00 to 00:59:59	11
01:00:00 to 01:59:59	6
02:00:00 to 02:59:59	2
03:00:00 to 03:59:59	6
04:00:00 to 04:59:59	3
05:00:00 to 05:59:59	10
06:00:00 to 06:59:59	5
07:00:00 to 07:59:59	16
08:00:00 to 08:59:59	23
09:00:00 to 09:59:59	25
10:00:00 to 10:59:59	21
11:00:00 to 11:59:59	20
12:00:00 to 12:59:59	18
13:00:00 to 13:59:59	16
14:00:00 to 14:59:59	19
15:00:00 to 15:59:59	12
16:00:00 to 16:59:59	17
17:00:00 to 17:59:59	8
18:00:00 to 18:59:59	15
19:00:00 to 19:59:59	5
20:00:00 to 20:59:59	8
21:00:00 to 21:59:59	11
22:00:00 to 22:59:59	9
23:00:00 to 23:59:59	7
293	





Ambulance Run Data Report
Veazie Fire Department
From 01/01/13 To 12/31/13
Total Number of Runs Based on Search Criteria: 119

Runs by Dispatch Reason

Dispatch Reason	# of Times	% of Times
Abdominal Pain	7	5.88%
Anaphylactic Reaction	1	0.84%
Assault	1	0.84%
Breathing Problem	8	6.72%
Cardiac Arrest	1	0.84%
Chest Pain	10	8.40%
Diabetic Problem	3	2.52%
Fall Victim	19	15.97%
Heart Problems	1	0.84%
Hemorrhage / Laceration	4	3.36%
Other	14	11.76%
Overdose	1	0.84%
Pain	7	5.88%
Patient Assist / Lifting Assist	1	0.84%
Psychiatric Problems	4	3.36%
Seizure / Convulsions	7	5.88%
Sick Person	10	8.40%
Stand By (Fire, Law, etc)	1	0.84%
Stroke / CVA	4	3.36%
Traffic / Transportation Accident	2	1.68%
Traumatic Injury	1	0.84%
Unconscious / Fainting	5	4.20%
Unknown Problem	6	5.04%
Unknown	1	0.84%
Total	119	100%

Runs by Location Type

Location Type	# of Runs	% of Runs
Home/Residence	104	87.39%
Industrial Place and Premises	2	1.68%
Other Location	2	1.68%
Place of Recreation or Sport	1	0.84%
Public Building (schools, gov, offices)	2	1.68%
Street or Highway	7	5.88%
Unknown	1	0.84%
Total	119	100%

Runs by Gender

Gender	# of Patients	% of Runs
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Female	52	43.70%
Male	43	36.13%
Unknown	24	20.17%
Total	119	100%

Average Patient Age (based on Date of Birth)

Age	# of Runs	% of Runs
Less Than 1	0	0.00%
1 - 4	2	1.68%
5 - 9	0	0.00%
10 - 14	1	0.84%
15 - 19	1	0.84%
20 - 24	4	3.36%
25 - 34	9	7.56%
35 - 44	8	6.72%
45 - 54	4	3.36%
55 - 64	14	11.76%
65 - 74	10	8.40%
75 - 84	23	19.33%
85+	17	14.29%
Unknown	26	21.85%
Total	119	100%

Average Patient Age: 62

Search Criteria

Dates	From 01/01/2013 To 12/31/2013 (mm/dd/yyyy)
Service	Veazie Fire Department
EMS Shift	All
Staff	All Active
Unit	All
Call Sign	All
Zone/District	All
Type of Service Requested	All
Patient Disposition	All
Provider Impression	All

Resolution
To Continue the Advancement of Post 2018 Planning Process
December 11, 2013

WHEREAS, the Charter Municipality of _____ is one of approximately 187 municipalities or groups of municipalities (the "Charter Municipalities") all of which have entered into long term Waste Disposal Agreements with the Penobscot Energy Recovery Company ("PERC") providing for waste disposal needs through March 31, 2018; and

WHEREAS, pursuant to the Waste Disposal Agreements, the Charter Municipalities established the Municipal Review Committee, Inc. (the "MRC") to represent them as to matters that arise under the Waste Disposal Agreements and as to other matters related to PERC; and

WHEREAS, the mission of the MRC is to ensure the affordable, long-term, environmentally-sound disposal of the municipal solid waste ("MSW") of its members; and

WHEREAS, the Waste Disposal Agreements expire on or about March 31, 2018, unless extended; and

WHEREAS, the MRC, pursuant to a Resolution adopted by its Board of Directors on December 10, 2009, has been actively engaged in investigating alternative waste disposal arrangements to replace the existing Waste Disposal Agreements after March 31 2018; and

WHEREAS, in furtherance of its mission, the MRC proposes to continue its efforts to extend its mission beyond 2018 by developing one or more alternative solid waste management and disposal solutions for consideration by the legislative bodies of the Charter Municipalities, which alternatives may include potential development of an integrated solid waste management and resources recovery facility to be owned and controlled either by the Charter Municipalities or in partnership with other private partners; and

WHEREAS, the MRC has issued a Request for Expressions of Interest soliciting proposals for alternative technologies for the sorting, recycling, processing and disposal of MSW and is exploring several alternative sites for such a facility within the MRC Region with a view to securing options on one or more potential sites for this purpose; and

WHEREAS, the MRC Board of Directors, serving the interests of the Charter Municipalities at large, has unanimously adopted a Resolution at its annual membership meeting held on December 11, 2013 pursuant to which it plans to take steps to further develop a potential integrated solid waste management and resource recovery facility to accommodate the disposal of MSW originating in the Charter Municipalities after March 31, 2018 including, without

limitation, (i) exploring available alternative technologies for the sorting, recycling, processing and disposal of MSW originating in the Charter Municipalities; (ii) engaging in discussions with possible joint venture partners or other third parties with respect to the potential financing, development and/or ownership of an alternative facility either under the control of the MRC or under shared control with other private partners; (iii) securing options or other rights in land on one or more potential sites for such a facility, and (iv) preparing and filing an application with the Maine Department of Environmental Protection for a Determination of Public Benefit in connection therewith (the foregoing elements being referred to collectively in the following resolutions as the "MRC Post-2018 Planning Initiative"); and

WHEREAS, the MRC is seeking an indication of support from its existing membership before proceeding further with its proposed course of action.

NOW THEREFORE, in recognition of the above, the Charter Municipality of _____ hereby resolves as follows:

RESOLVED: That the Charter Municipality of _____ supports the MRC's efforts to continue the MRC mission by providing a regional solid waste solution beyond 2018 for the benefit of the Charter Municipalities, including the MRC Post-2018 Planning Initiative; and

RESOLVED: That the Charter Municipality of _____ supports the reasonable expenditure of funds as may be approved by the MRC Board of Directors to support the foregoing efforts and other extraordinary technical, legal, engineering and other necessary advisory costs related to those efforts to be funded from an Operating Budget Stabilization Fund established and administered by the MRC for this purpose; and

RESOLVED: That, in recognition of the fact that the Charter Municipality of _____ is a member of the MRC which is working actively on alternative waste disposal and recycling alternatives for the collective benefit of its members for the period beginning in April of 2018, it hereby declares it to be its policy not to enter into any agreement prior to January 1, 2017, that would conflict with or preclude consideration by it of any solid waste management and disposal solution for the post-March 31, 2018 time period that may be developed by the MRC for its membership as an outgrowth of the MRC Post-2018 Planning Initiative.

— MRC MEMBER ACTION ALERT —

Annual Meeting Summary and Follow Up

Dear MRC Member Communities:

Annual Meeting Summary

MRC's annual meeting was held on December 16, 2013 and about 80 people attended, which is the best turn out for an annual meeting in memory. The meeting program and handout materials are available under the Post-2018 Planning page on the MRC website: www.mrcmaine.org

At the meeting, we discussed the way that MRC has worked over the past 25 years to advance its mission of providing affordable, environmentally sound and long-term solutions for our member communities' municipal solid waste. We also considered the upcoming 2018 conclusion of our existing agreement with PERC, and that MRC is undergoing a planning process to find the best strategy to continue fulfilling our mission into the future. You can learn more about this process by reviewing the materials at the website listed above.

There was a highly interactive question and answer period lasting well over an hour following the formal program. After this discussion, the MRC Board voted unanimously to adopt a Resolution that outlines and supports the next immediate steps in the post 2018 planning process and asked that member communities endorse similar resolutions.

Member Action Alert/Request

Many of the post-2018 solutions we are considering require a long permitting lead-time that needs to begin now in order to keep all options open for the member municipalities. For instance, in order to keep the option of an integrated solid waste management facility open, we will need to take a prerequisite step with the Maine DEP known as a determination of public benefit application. We have targeted February 1, 2014 as the submittal date for this process.

We are asking your community to adopt the attached resolution by January 25, 2014 to voice support for the next steps required in the process toward securing an affordable, environmentally-sound disposal solution beyond 2018. The resolution also supports associated spending that would be covered by a reserve fund established for this purpose rather than relying on a new dues assessment or other financial obligation for member communities. More significant legal or financial commitments will not be asked of the legislative bodies of the communities until much further into the process when we have finalized more details in our post-2018 plans.

**Please contact Greg at
207-664-1700 or
gglounder@mrcmaine.com
with any questions.**





USA Energy Group, LLC

To: PERC Equity Charter Municipalities
All Other MRC Member Municipals and Solid Waste Districts

From: Robert Knudsen, Vice President USAE

Date: December 27, 2013

Re: PERC Partnership

USA Energy Group, LLC (USAE), managing general partner of Penobscot Energy Recovery Company, LP (PERC, LP) believes that it is important that you have as much information as possible with respect to the operation of PERC, LP as well as PERC LP's plan for post 2017 Municipal Solid Waste (MSW) disposal options as we approach the conclusion of the current waste disposal agreement. To that end, we offer these points of clarification:

- USAE has been the majority owner, operator and managing general partner of PERC LP since April 2004. The other owners of PERC, LP are PERC Holdings, LLC, and the 86 equity charter municipalities (listed on the attached figure ES-1).
- PERC, LP has joined with Maine's other remaining waste-to-energy (WTE) facilities (ecomaine and MMWAC) to enact legislation (LD1483) that will ensure the continuous operation of all three of these very important WTE facilities. In turn, this will ensure that the people of the State of Maine will continue to have the environmentally friendly and cost effective waste disposal option that is specifically identified in the state's solid waste hierarchy and upon which you have relied for nearly 3 decades.
- The firm Doyle & Nelson represents PERC LP in this matter currently before the 126th Legislature. MMWAC and ecomaine, both of which are municipally owned, have also retained firms to represent their interests in this effort and they are also working with their owners and customers on a collective basis to secure a positive outcome along with PERC LP.
- USAE, in cooperation with MMWAC and ecomaine, has for over two years worked on economics and strategies to level the playing field between WTE facilities and landfills so that the citizens of

the State of Maine can choose a waste management solution that is environmentally sound without having to incur a substantial economic penalty for that choice.

- We believe that the leaders of the State of Maine will support LD 1483 because the passage of LD1483 will ensure that the State of Maine will maintain its leadership role in managing solid waste disposal issues in an integrated and cooperative manner. LD 1483 specifically capitalizes on the existing infrastructure in which Maine residents have invested, and continues to use current, proven and commercially viable, technologies which is being installed in locations in the United States and overseas. LD 1483 seeks to sustain a waste management system that has worked successfully for the people of the State of Maine over the last 30 years.

Over nearly ten years, as the Managing General Partner of PERC LP, USAE has been responsible for the management and operation of PERC. As a part of this, USAE has developed an extensive plant life extension program specifically designed to prepare the facility for long term operation well beyond the 2018 expiration of the current power sales agreement. This program has achieved significant results including:

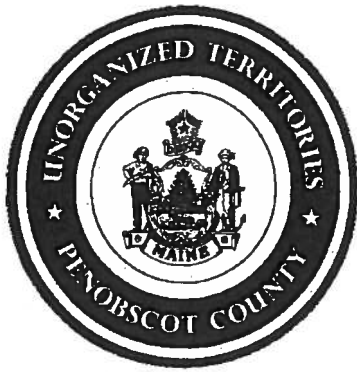
- Fully maintained facility to Standard Utility Practices
- Updated technology in preparation for proposed federal standards
- Compliance with Federal Energy Regulatory Commission reporting requirements
- Cited by the state DEP for exceptional operating environmental performance
- Operations resulting in affordable, and environmentally sound solid waste management
- A facility which by 2018 will have retired 100% of its outstanding debt
- A facility with variable processing capabilities that will serve its customers' needs for decades to come.

USAE believes that it is important that everyone needs to be well-informed with all the facts with respect to the operation of PERC LP now and beyond 2018 so that we can move beyond the rhetoric. By providing all the information possible, we can make the best and most informed decisions possible regarding managing the State of Maine's solid waste challenges. To further facilitate this process USAE is proposing an Owners Group Meeting in mid to late January where all owners in PERC, LP can ask questions, offer suggestions and gather information concerning operations, life extension and the pending legislation (LD1483).

Should you have immediate questions concerning any of the above please do not hesitate to call myself or Rod Carr at Doyle & Nelson (207-622-6124).

We thank you for your interest in this matter.

ITEM # 10



PENOBSCOT COUNTY
UNORGANIZED TERRITORY ADMINISTRATION
Barbara Veilleux, Director
97 Hammond Street
Bangor, ME 04401

Phone: 207-942-8566
Fax: 207-945-4933

December 23, 2013

Town of Veazie
Mark Leonard, Manager
1084 Main Street
Veazie, ME 04401

Dear Mark,

Enclosed you will find three copies of the regional animal control agreement for 2014. Please review, have your Selectmen sign and return all three copies to me. Once the commissioners sign, I will return a copy to you.

We are pleased you are participating in this regional effort. If you have any questions or concerns anytime during the year, please don't hesitate to give me a call.

Sincerely,

Barbara A. Veilleux, Director

REGIONAL ANIMAL CONTROL AGREEMENT

This agreement, made this _____ day of January, 2014, by and between the Town of Veazie, hereinafter referred to as the "Town" and Penobscot County, a body politic within the State of Maine, having its principal office located in Bangor, hereinafter referred to as the "County".

1. **Scope of Services:** Penobscot County agrees to hire a Regional Animal Control Officer (ACO), who will be responsible to provide animal control services as outlined in 7 MRSA § 3947 including: Response to domesticated animal complaints, control of dogs running at large, enforcement of rabies vaccination requirements and to follow procedures to prevent the spread of rabies, provision of medical care to injured animals, enforcement of municipal animal ordinances, remediation of animal trespass situations, initial investigation of animal cruelty complaints (State Animal Welfare will be brought in if animal cruelty complaints are founded and require further attention.) The ACO is not an employee of the County and is not entitled to any worker's compensation or other employment benefits from the County.
2. **Insurance & Equipment:** The ACO will obtain and maintain in force, general liability insurance in the amount of \$400,000 and will furnish his/her own equipment, vehicle and fuel. The ACO further agrees to obtain and maintain in force, automobile liability insurance. The ACO is barred from pursuing any claims of any nature against the County or the Town and has agreed to name the County and the Town of Veazie as additionally insured parties on the general liability insurance policy. The ACO further agrees to defend, indemnify and hold the County and the Town of Veazie harmless from liability claims arising from any services provided by the ACO.
3. **Training & Certification:** The ACO will attend advanced training programs as described under section 3906-B, subsection 4 to maintain certification. A minimum of 8 hours of training is required each year. The cost of training will be shared by the County and the participating Towns.
4. **Response Times:** The ACO will be dispatched by the Penobscot Regional Communications Center and will be expected to respond to all calls within 24 hours. In addition, the ACO will respond to urgent or emergency calls as soon as possible. The ACO will notify the town of unusual situations such as dog bites, summonses, cruelty investigations, seizures and rabies cases.
5. **Record Keeping:** The ACO will keep detailed records of all calls and will forward the call records to Penobscot County monthly. The call records will contain the following information: Date of call, town name, physical address, the nature of the call, total call time, total mileage. Penobscot County will share the call records with the Town monthly.
6. **Town Responsibilities:** The Town agrees to: participate in the interviews during the hiring process, appoint the ACO hired as the Town's ACO, maintain a contract with an approved shelter as required by 7 MRSA §3949, remain in good standing with veterinarian clinics, provide information related to registration of animals to the ACO, provide copies of ordinances related to domesticated animals specific to the Town, direct all animal control complaints to the ACO through the Penobscot County Regional Communications Center for relay to the ACO.

7. **Estimated Call Volume:** This contract is based on an estimated call volume of **6** calls per year. If call volumes fluctuate significantly, either party may request re-negotiation of the contract.
8. **Compensation:** The Town agrees to pay the County **Three-hundred, fourteen dollars and 32 cents (\$314.32)** annually for the provision of the services described above. The County will invoice the Town in quarterly installments of **Seventy-eight dollars and 58 cents (\$78.58)** beginning April 1, 2014. The Town will reimburse the County with 30 days of the receipt of the invoice.
9. **Term:** The term of this agreement shall be for a period of one year, beginning January 15, 2014 and ending on January 14, 2015. Any future agreement will be negotiated at the end of the one year period.
10. **Termination:** Either party may terminate this agreement with cause, only when at least a thirty-day (30) written notice is provided to the other party.
11. **Assignment:** No party to this agreement shall assign, delegate, subcontract or otherwise transfer its rights or obligations hereunder without the prior consent of the other party.

IN WITNESS WHEREOF, the parties hereunder duly authorized have executed and delivered this agreement on this _____ day of January, 2014.

Witness

Penobscot County Commissioners, Chair

Penobscot County Commissioner

Penobscot County Commissioner

Witness

Town of Veazie, Councilor

Town of Veazie, Councilor

Town of Veazie, Councilor

Town of Veazie, Councilor

Town of Veazie, Councilor

Manager's Report For January 13, 2014 Council Meeting

Having made the mistake of not beginning this after the last Council meeting I'm certain I will forget to add something's that have been done over the past month but I will try to be complete as possible.

First, I would like to say Happy New Year to everyone and hope you each had a great holiday season. 2013 was a very busy, but good year for me and I hope that you agree that with your help the Town is in a better position as we head into 2014. I look forward to the challenges this New Year may bring. Some of the things that have been completed since the last meeting are as follows:

I drafted another invitation letter to the Sewer District at your request after the last meeting which I have attached. On the 20th I received a response that they did not wish to attend a meeting but extended another invitation to us to attend one of their meetings. I have included this as an attachment.

A letter was drafted to Manager Paul White as the wood chipper agreement that was discussed several meetings ago has ended. The requested documentation was located and forwarded to Manager White. As of this writing we have not received the funds that are due to us

I constructed two guards to cover the ceiling heating units in the community center. These had been named as problem areas during a loss control survey by Maine Municipal Association. With these resolved and the boiler certificate stored in the proper location we are now in compliance. I have attached the letter and pictures that were sent in response to a letter that was received reference this

I presented Officer Matthew Parkhurst and Captain Metcalf with a letter of commendation for actions they took during the Chase Road fire. I have also completed and submitted a request for life saving award to the Maine Chiefs of Police Association for not only Officer Parkhurst and Captain Metcalf but for the (3) firefighters from the Town of Orono that assisted. I have not heard officially if this award request has been granted

I attended a hazard drill at Casco Bay with the fire department. This a good exercise for both the plant and the fire department and discussions were had to have future drills.

I researched and located a contact person on setting up a farmer's market here in Veazie. A letter was sent and as of this writing I have not received a response. I have attached the letter for reference

I contacted Duska Hayman of the Housing Foundation and requested a copy of the application to use the Senior Center Community Room. I have attached this for reference

I met with Superintendent Lyons to discuss the upcoming budget process as well as what is expected for the presentation to the Council.

Manager's Report For January 13, 2014 Council Meeting

I was contacted by a homeowner on Mutton Lane after the ice storm because of trees hanging over the road and the inability for vehicles to make it up Mutton Lane. I was unable to respond that day but contacted Barney Silver who was able to respond. He found several trees down but it was unknown who was responsible for clearing the road. I made contact with the homeowner and explained to him the findings and told him I would respond tomorrow. I did go the next day and Mutton Lane had been cleared. I spoke to the homeowner and he had contacted his plow person who was able to cut the low hanging trees. In speaking to the homeowner he stated that in the past the Town had agreed to make the road passable if it was unpassable. He has received an invoice from his plow person for \$150.00 for the work on cutting the trees and he is requesting the Town pay for this as it had previously been agreed upon. I have instructed him to come to the Council meeting to discuss this with the members of the council. He also has other concerns with the Town's use of the road to access the Town's Forest. I requested that he discuss this concern at the same time with the members of the council, which may result in this becoming an agenda item at a future council meeting.

I was notified by Tenant Glen Kennedy that the furnace was experiencing difficulties at the Community Center. I was able to determine the propane was freezing because of the cold. I was able to resolve the issue by warming the regulator on the propane tank. No issues have surfaced since.

We have received calls from concerned citizens with the recent melting and water movement across the road that has refrozen. When these have been brought to our attention they are relayed to Silvers and resolved.

I received a call from a resident that had his vehicle damaged by a pothole on Chase Road. He was referred to our insurance company who I have spoken to. We had met our obligation in having the hole filled and the insurance company was going to deny the claim. Silver's crew has gone around town and filled other potholes that have surfaced on the Town's Roads

I have met with Rip Patten of Credere Assoc and Tyler Collins of EMDC and I'm working with them on getting monies to do an assessment on the community center for hazardous substances. I am also going to be working with CEO John Larson to do an assessment on the building to determine what issues exist to prevent the building from being used. This is scheduled to occur on January 13th and I would expect something for the next meeting.

Don Mackay and I have met with Noel Musson on getting his assistance on obtaining grant money for the Community Center. This meeting was very beneficial and I would expect to have something to present on retaining him for a future council meeting. He is also interested in helping the Town with updating the comprehensive plan for the Town

Manager's Report For January 13, 2014 Council Meeting

The RFP for the Veazie Power house has been published and distributed. I have attached a copy for your review. Director Laura Rose Day and I have been trying to make phone contact with each other, but as of this writing we have not been able to connect.

I held a bidders meeting reference the ground maintenance contract and had one person in attendance. On 01-08-14 at 2pm I opened the bid with two bidders in attendance. Four bids were received containing 5 proposals. I have provided a breakout of the proposals on the Agenda memo portion of the packet.

Respectfully Submitted,

Mark E Leonard

Attachments:

Letter sent to invite the Sewer District to future Council Meeting
Response email from the Sewer District on invitation
Letter sent to Jennette Holt from MMA reference loss control survey and action plan
Letter from Emera Maine
Letter sent to Manager Paul White reference the ending of the wood chipper agreement
Newspaper article on "Good Morning Project"
Letter of Commendation to Off Matthew Parkhurst ref Chase Road fire
Letter of Commendation to Captain Metcalf ref Chase Road fire
MMA Property and Casualty Pool audited financial statement
Thank you email received from Bangor Fire reference aid we rendered to the Bangor Fire Department
Letter to Mark Guzzie reference starting a farmer's market in Veazie
Contract for use of the Graham Senior Housing Community Room
Thank you letter from the Gateway Seniors without walls
Meeting minutes from December 3 Orono-Veazie Water District Trustees
Meeting minutes from November 4 Town of Veazie Planning Board
Agenda for January 14, 2014 School Committee Meeting
RFP for Veazie Powerhouse "A" Station Redevelopment
December 2013 Progress report reference Orono Veazie Water District

Town of Veazie

December 10, 2013

Dana McLaughlin
Superintendent
Veazie Sewer District
34 Hobson Avenue
Veazie, Maine 04401

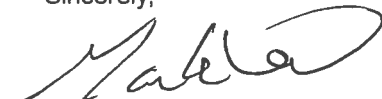
Ref: Council Meeting Invitation

Dear Superintendent McLaughlin,

At the December 9, 2013 Council meeting the members of the Veazie Town Council requested that I again invite you and the members of the Board of Trustees to a Veazie Town Council meeting in January. The meeting dates for January are the 13th and the 27th and as you may recall the meetings start at 6:30PM and are held here in the Council Chambers. One of the goals and objectives of the Council for the coming year was to reconnect with both the Veazie Sewer District and the Orono/Veazie Water District. It would be my hopes that this meeting would be the start of opening communications between the Council and the Board of Trustees. I would hope that we could also start communications about future plans of the Sewer District that may impact the town's budget as we begin the budget process for FY 14/15.

If you could confirm with me which of the January meeting you or someone from the Sewer District Board of Trustees will be in attendance, I will provide this information to the members of the Council. I look forward to hearing from you at your earliest convenience.

Sincerely,



Mark Leonard

CC: Veazie Town Council



Message

Fri, Dec 20, 2013 8:50 AM

From: Dana McLaughlin <dmclaughlin@veaziesewerdistrict.com>

To: **Mark Leonard**

Subject: Council Meeting

Morning Mark, the Trustees are not interested in attending a Town Council meeting, but extends an invitation to attend any of our District meetings which are held on the 3rd Monday of each month. If the Council decides to attend, we request an agenda for the meeting. If this will not work, then possible you and I can communicate what the specific issues are. Thanks and have a Merry Christmas. Dana

Town of Veazie

December 13, 2013

Jennette Holt
Maine Municipal Association
PO Box 9109
Augusta, Maine 04332-9109

Ref: Loss Control Survey/Action Plan

Dear Miss Holt,

I am writing this as a follow up to two letters that I have received from you concerning a loss control survey that was done at the Veazie Community Center on 04-29-2013. The areas of concern were exposed fan blades on two heating units and a missing certificate of inspection for the Weil- McLain boiler. I am writing to relay that both issues have been resolved. I have attached pictures as additional proof besides this letter.

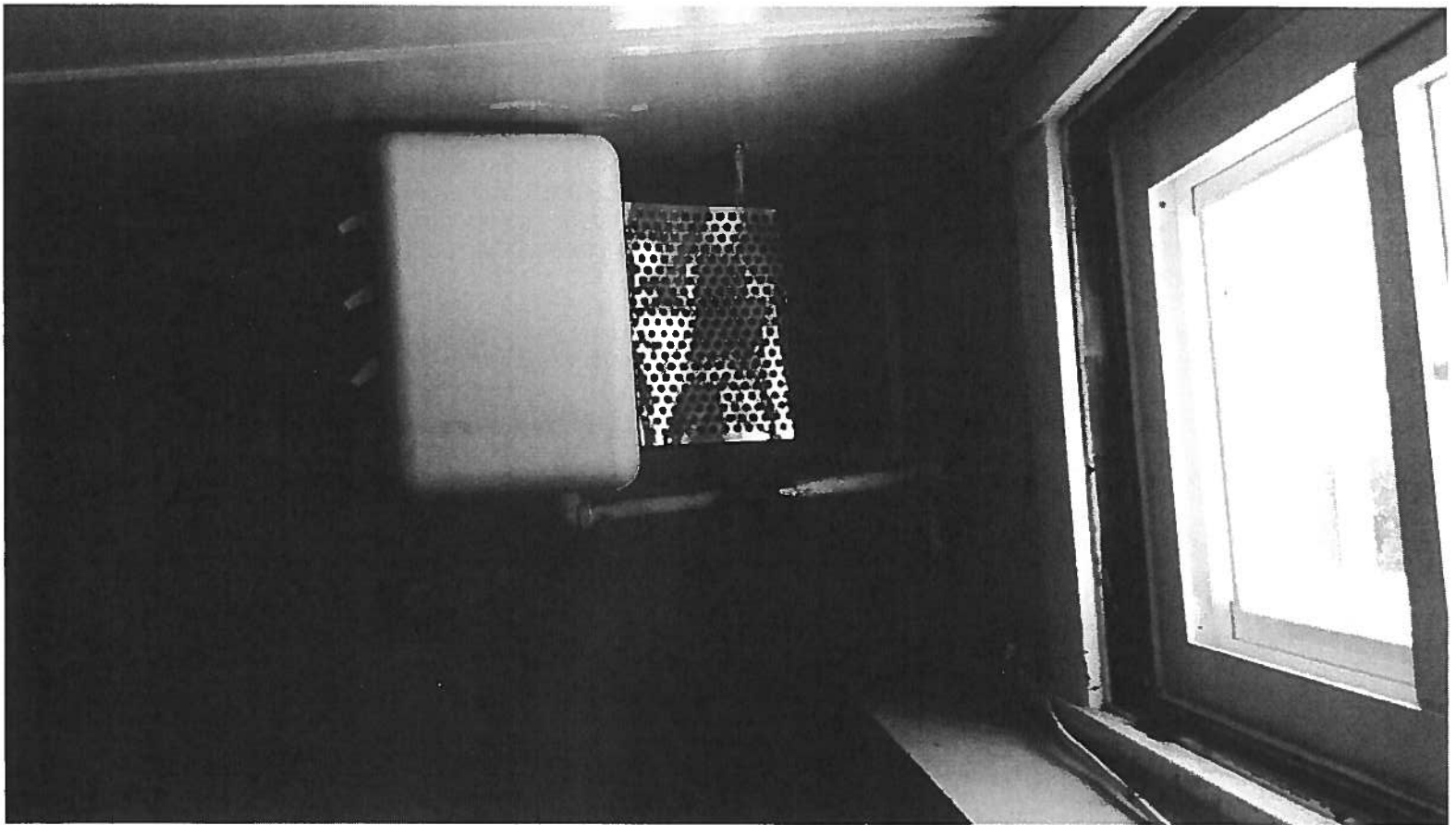
If you need additional information please don't hesitate to contact me via phone at 207-947-2781 or via email at mleonard@veazie.net. Unless I hear from you I am going to consider this issue resolved.

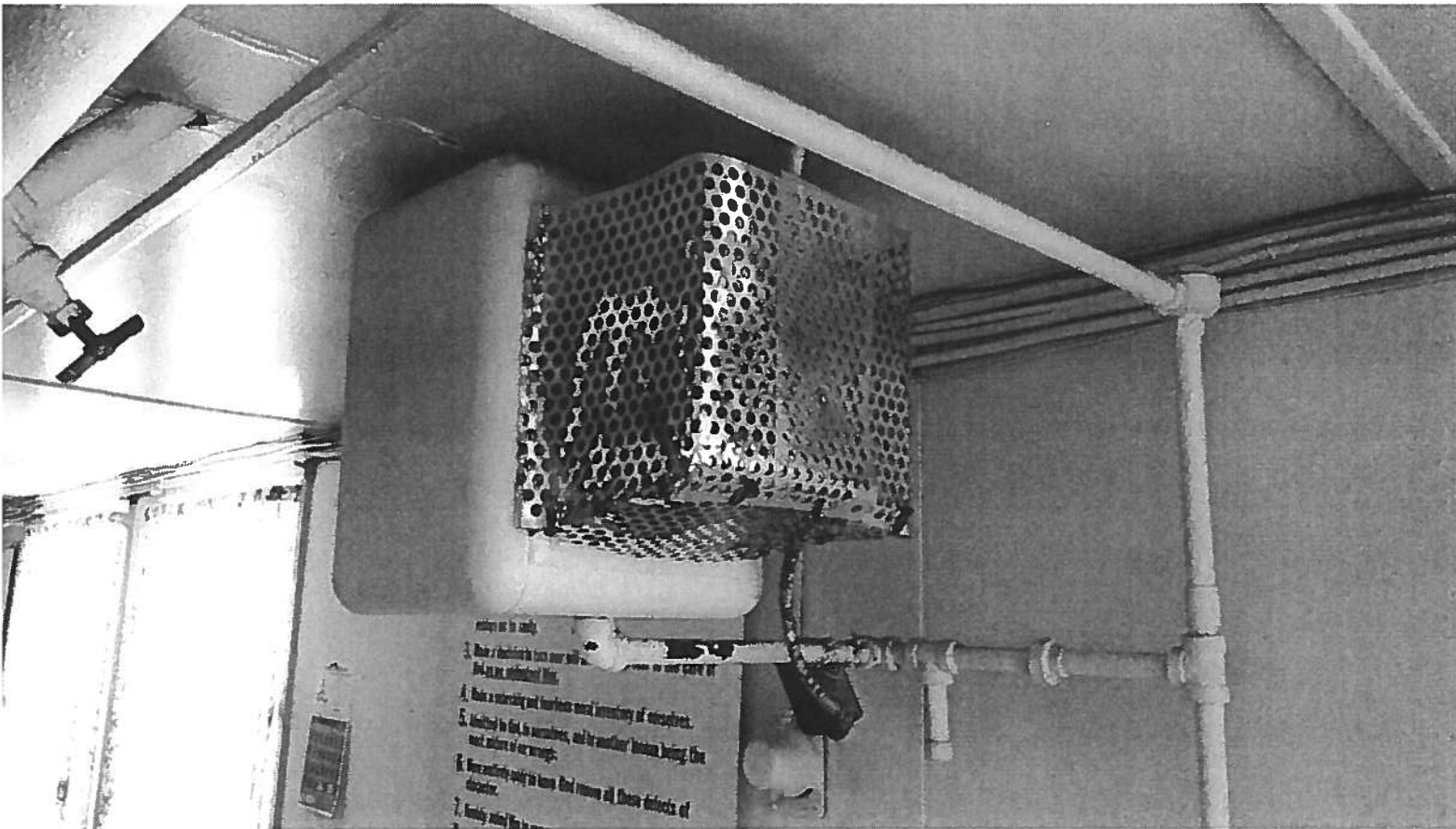
Sincerely,

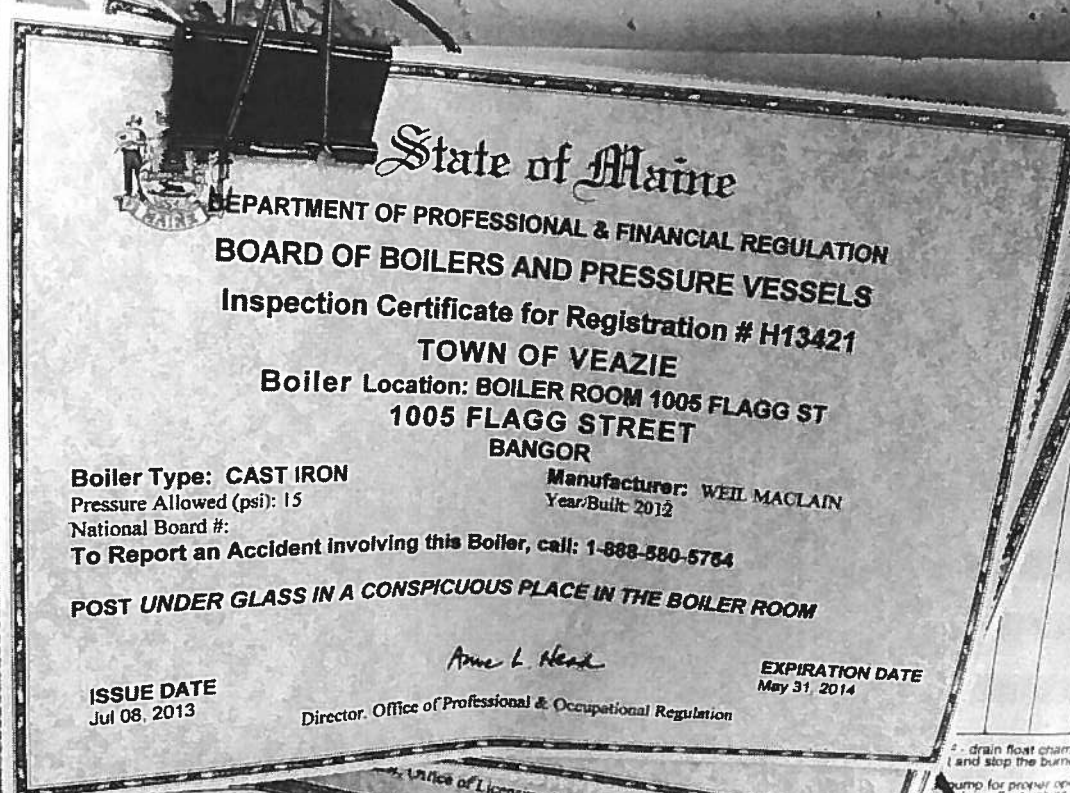


Mark Leonard
Town Manager

CC: Veazie Town Council





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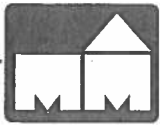
TEST
ACTIONS:

boiler. Release
must be piped to a safe

WATER COLUMN OR GAGE GLASS
to void a small quantity of water.
All discharges

AND TELEPHONE

2 - drain float chamber while the boiler is running
and stop the burner. **Caution** - All discharges must
be pumped for proper operation and leaky packing
on makeup float valves, expansion or condensate tank,
etc. the burner starts with a puff or coughs roughly. call
once!



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

60 Community Drive
P.O. Box 9109
Augusta, Maine 04332-9109

Telephone No.

(207) 626-5583
(800) 590-5583 Maine Only
Fax No. (207) 626-0513

October 25, 2013

Mark Leonard
Interim Town Manager
Town of Veazie
1084 Main St
Veazie, ME 04401

Subject: Action Plan Reminder Letter

Dear Mr. Leonard:

Please accept this as a reminder of a loss control visit from Robert Thomas on 4/29/2013. During the visit, some recommendations regarding safety hazards were made, and an Action Plan was forwarded outlining these safety issues. In reviewing your file, our records show that we have not received your completed Action Plan.

A copy of the action plan has been attached. Please fill in the estimated/actual completion date for each recommendation and return.

Mail to:

Jennette Holt
Maine Municipal Association
PO Box 9109
Augusta, ME 04332-9109

- OR -

Fax: 207-624-0127

If you have any questions concerning this reminder or the recommendations in the attached Action Plan, please call me at 1-800-590-5583 ext. 2240.

Sincerely,

Jennette Holt
Loss Control Technician

Our survey of your operation is to assist you in your loss control efforts. We do not assume responsibility for discovery or elimination of all hazards which could possibly cause accidents or losses. Recommendations are developed from the conditions observed at the time of the survey and may not include every possible cause of loss. Compliance with these recommendations does not guarantee the fulfillment of your obligation under local, state, or federal law.



MAINE MUNICIPAL ASSOCIATION
60 Community Drive
PO Box 9109
Augusta, ME 04332-9109

Action Plan

Member: Veazie - Town of

Loss Control Consultant: Robert Thomas

Key Contact: Mark Leonard, Interim Town Manager

Survey Date: 4/29/2013

The following items requiring attention were noted during my recent visit. These recommendations and proposed completion dates were discussed in detail with Mr. Young on 4/29/2013. We agreed the time frames were reasonable. Please indicate your estimated completion dates and return a copy of this form within the next 30 days.

Item Number	Description / Recommendation	Proposed Completion Date	Estimated Completion Date
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Location Community Center

04-13-01-B Exposed Fan Blades 8/28/2013

Recommendation:

The wall mounted fan assisted heaters are mounted less than seven feet from the floor and the fan blades are exposed which can cause a finger injury. 29 CFR 1910.212(a)(5), specifies that all fans within 7 feet of the floor or working level must be guarded. The guard must not have openings greater than one-half inch in width. The use of concentric rings with spacing between them not exceeding a one-half inch are acceptable, provided that sufficient radial spokes and firm mountings are used to make the guard rigid enough to prevent it from being pushed into the fan blade during normal use.

Install an after market guard or cage to isolate the fan blades from accidental contact..

Our survey of your operation is to assist you in your loss control efforts. We do not assume responsibility for the discovery or elimination of all hazards that could possibly cause accidents or losses. Recommendations are developed from the conditions observed at the time of the survey and may not include every possible cause of loss. Compliance with these recommendations does not guarantee the fulfillment of your obligation under local, state, or federal law.

Item Number	Description / Recommendation	Proposed Completion Date	Estimated Completion Date
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Location Community Center

04-13-02-B

Boiler Certificate

8/28/2013

Recommendation:

A current certificate of inspection for the Weil - McLain boiler could not be found. State law requires individual boilers that exceed 200,000 BTUs or an aggregate of 300,000 BTUs must be inspected annually and a certificate of that inspection posted adjacent to the boiler. Investigate if the town has a current certificate of inspection and if so post it as required. If a current certificate cannot be found, contact Traveler Insurance to have an inspection scheduled at 1-800-425-4119 or by e-mail at boilinsp@travelers.com and provide the following information;

Name of Contact: Mane Municipal Association

Policy #: BME1-8759M76A

Location: Where the equipment is located, include Zip Code

Person to contact and Phone Number

Our survey of your operation is to assist you in your loss control efforts. We do not assume responsibility for the discovery or elimination of all hazards that could possibly cause accidents or losses. Recommendations are developed from the conditions observed at the time of the survey and may not include every possible cause of loss. Compliance with these recommendations does not guarantee the fulfillment of your obligation under local, state, or federal law.



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

60 Community Drive
PO Box 9109
Augusta, Maine 04332-9109

Telephone No.

(207) 626-5583
(800) 590-5583 Maine Only
Fax (207) 626-0513

June 28, 2013

Mr. Mark Leonard, Interim Town Manager
Town of Veazie
1084 Main Street
Veazie, Maine 04401-7091

RE: Loss Control Surveys, 04/29/13

Dear Chief Leonard;

Thank you for accompanying me and Dan Whittier as we surveyed the Veazie Municipal Building and arranging for Mr. Young to accompany us while we surveyed the Community Center. The purpose of our visit was to collect current property information on the Municipal Building and to look for uncontrolled hazards at that location as well as the Community Center that could have a negative effect on the municipal buildings, employees, the general public, and ultimately on the town's workers compensation or property and casualty insurance contribution.

During our surveys we did not find any uncontrolled hazards at the Municipal Building, but we did find a few things at the Community Center that will require the town's attention. I have enclosed an action plan that addresses each item that was also discussed with Mr. Young. So that I may update the town's file, please respond back to me within 30-days as to what action the town plans to take or has taken to address these issues.

If you have any questions or if I can assist as a safety resource, contact me at 1-800-590-5583, extension 2243, or direct dial at 624-0143, or e-mail at rthomas@memun.org.

Sincerely,

Robert M. Thomas
Sr. Loss Control Consultant
Enclosure: Action Plan



MAINE MUNICIPAL ASSOCIATION
60 Community Drive
PO Box 9109
Augusta, ME 04332-9109

Action Plan

Member: Veazie - Town of

Loss Control Consultant: Robert Thomas

Key Contact: Mark Leonard, Interim Town Manager

Survey Date: 4/29/2013

The following items requiring attention were noted during my recent visit. These recommendations and proposed completion dates were discussed in detail with Mr. Young on 4/29/2013. We agreed the time frames were reasonable. Please indicate your estimated completion dates and return a copy of this form within the next 30 days.

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Location Community Center

04-13-01-B

Exposed Fan Blades

8/28/2013

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Install an after market guard or cage to isolate the fan blades from accidental contact..

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Policy #: BME1-8759M76A

Location: Where the equipment is located, include Zip Code

Person to contact and Phone Number

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December 17, 2013

Mark Leonard
1084 Main Street
Veazie, ME 04401

Dear Mark Leonard,

Please help us share our news by posting the attached insert on or after January 1, 2014 where community members can view it.

For the last two years, Bangor Hydro and Maine Public Service effectively have been working as one company, and the companies will make it official on January 1 by becoming one company, Emera Maine. It's a new year with a new name, but the same people with the same commitment to customers and the community. As one, the utilities serve about 154,000 customers in Eastern and Northern Maine and employ about 410 employees.

A new website will launch on January 2, 2014. Meanwhile, for more information go to:

www.emeramaine.com

We thank you for your help with this communication and look forward to our future under a new name with our continued commitment to serving our customers.



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Bangor Hydro Electric Company and Maine Public Service have been operating as one company for more than two years, but on January 1, 2014, we made it official.

We're now Emera Maine.

Learn more by visiting our new website — www.emeramaine.com



Emera
Maine

www.emeramaine.com



Town of Veazie

December 18, 2013

Paul White
Town Manager
Town of Orrington
PO Box 159
Orrington, Maine 04474

Ref: Wood chipper Paperwork

Dear Manager White,

I hope this writing finds you well. As the 1994 Wood Chipper Agreement comes to an end it's my understanding that the Town of Orrington will be retaining ownership of the item, so I wanted to provide you with the documentation that the Town of Veazie has been holding since the purchase. I have enclosed the original certificate of origin along with the original registration and the warrantee book for the motor. I have retained copies of the certificate of origin and the registration should you need them in the future. If you need additional information reference this please don't hesitate to contact me at mleonard@veazie.net or by calling 947-2781 ext. 14.

I hope you have a Merry Christmas and a Happy New Years!

Sincerely,



Mark Leonard

CLASSIFIEDS | REAL ESTATE | JOBS | AUTOS | COUPONS | SPECIAL SECTIONS | MARKETPLACE

News and weather for 04402 [change]

BDN MAINE Bangor

Friday, Dec. 13, 2013 Last update: 3:01 p.m.

TODAY SATURDAY
19° 10°
2° -4°
CURRENTLY: 20° 7-DAY FORECAST

NEWS | POLITICS | BUSINESS | HEALTH | SPORTS | OUTDOORS | LIVING | FOOD | EVENTS | OPINION | OBITUARIES | BLOGS

News from your community State | Arcoostook | Augusta | Bangor | Down East | Hancock | Lewiston-Auburn | Mid-Maine | Midcoast | Penobscot | Piscataquis | Portland

Previous story:

« No sex before games? Brazilian soccer players test club controls

Next story:

Leading Democrat urges LePage to terminate contract of troubled MaineCare ride broker »



ADVERTISEMENT | 3 w y 1 1 4

Veazie seniors, disabled can sign up for daily wellness call from police or firefighters



By Dawn Gagnon, BDN Staff

Posted Dec. 12, 2013, at 5:41 p.m.

Last modified Dec. 12, 2013, at 8:36 p.m.

VEAZIE, Maine — The town's police and fire departments have teamed up to offer a program that aims to help elderly and disabled residents continue living independent lifestyles.

Project Good Morning, provided at no cost, is available to Veazie residents who are 60 or older and are living alone and to adults with disabilities who are living alone, according to Town Manager Mark Leonard, who also is the town's police and fire chief.

Those who sign up for the program receive a "good morning" phone call from either a police officer or firefighter each morning between the hours of 8 and 10 a.m. If contact cannot be made by telephone, a police officer or firefighter will go check on the well-being of the participant.

As Leonard sees it, the program also can help ease the minds of participants' loved ones.

Leonard said that Veazie police Officer Roger Hershey brought the program to the community. So far, one resident has signed up, but there is potential to serve many more in the community, he said. Orono runs a similar program, according to its website.

To sign up, eligible residents should complete an application providing public safety personnel such data as contact information for people who live nearby and their primary care physician, who to notify in the event of an emergency, medical conditions and medications, among other things.

Applications are available at the police and fire departments but can be delivered to those who are unable to get there. For more information, call 947-2358 for the police department and 945-5627 for the fire department.

Similar articles:

12/2/2013

Veazie councilors recognize retired fire chief

7/2/2012

Veazie police looking for suspects in minimart beer, cigarette burglary

5/23/2011

Pills, pot, cash seized in Veazie drug raid

11/3/2011

Veazie police looking for stolen BMW convertible

10/7/2013

Veazie councilors to revisit fire coverage options



Seasons Greetings Troops and Families!!!
SPECIAL



Go Green for the Holidays with Evergreen



Southern Gates Jewelry at Pyramid



Rising Oil Prices Highlight Need for

News Blogs Living Sports Opinion

1. Police: Indian Township man runs over, kills wife with semi-trailer truck in driveway
2. Investigation launched into Warren ambulance service after infant's death
3. Mother seeks answers about alleged improper behavior by staffer with her autistic son at Rockland school
4. Former Boothbay administrator faces lewd conduct charges for nudity in front of DIRECTV salesman





Veazie Police Department

Mark E. Leonard, Chief of Police
1084 Main Street
Veazie, ME 04401-7091
(207) 947-2358
Fax: (207) 947-2358

To: Officer Matthew Parkhurst
From: Sgt. Keith Emery
CC: Chief Mark Leonard / Personnel File
Date: 12/09/13
Re: Letter of Commendation

On 11/30/13, you responded to a structure fire at 1185 Chase Road lot 19. Upon your arrival, you realized the rear of the mobile home was on fire and there was a person trapped inside. You began to make verbal contact with the victim, and tried twice to get into the home to rescue the victim, each time being pushed back by heat and smoke. As a result of these actions, you needed to be treated for smoke inhalation..

After checking the exterior of the home and realizing that you couldn't gain access through the windows of the bedroom where the occupant was located because of the size of them you continued to make verbal contact with the person inside, assuring them that help was coming, and giving commands for them to get down on the floor. It is my belief that because of these instructions the occupant did not perish in the fire.

Upon arrival of the fire department, you immediately grabbed the hose and once Capt. Metcalf "charged" the line, you began spraying water through the door of the home onto the fire until relieved by Capt. Metcalf, who took over the hose. Ultimately the Orono fire department personnel made entry and rescued the occupant from the floor of the bedroom. Once rescued the victim was revived and transported to Eastern Maine Medical Center where it is believed that they will recover.

On behalf of the Veazie Police Department, I would like to commend you for your valiant efforts, and for maintaining verbal contact with the victim. Although I'm sure they were terrified, I would imagine you being there and reassuring them help was coming kept them focused and I'm sure had a calming effect. In addition, you tried twice to get in, and assisted the fire department in suppressing the fire by manning the fire hose until relieved. The actions you took highlight your compassion and courage, and reflect positively on the entire Veazie Police Department. Once again, thank you for a job well done!

CRIME PREVENTION IS EVERYBODY'S BUSINESS



Veazie Fire Department

1084 Main Street
Veazie, ME 04401-7091
Non-Emergency (207) 945-5627
Fax (207) 942-1654



To: Captain Peter Metcalf

From: Acting Fire Chief Mark E. Leonard

CC: Personnel File

Date: 12/06/2013

Re: Letter of Commendation

On 11/30/2013 you responded to a reported structure fire at 1185 Chase Road lot 19. Even prior to leaving the station you realized that mutual aid had not been paged so as you were preparing to respond you requested additional aid from the Orono Fire Department. As you were responding you were able to see a large amount of smoke in the area of the reported fire which led you to believe you had an actual working fire you were also made aware of the possibility of a person trapped within the burning residence.

Upon arrival you were met by Officer Parkhurst of the Veazie Police Department who confirmed with you that a person was in fact trapped within the home. Being the only firefighter on scene you immediately went to the rear of the home and attempted to make contact with the victim, which ultimately you were able to hear the victim calling to you, "help me, and help me." Having not had time to get into your self-contained breathing apparatus you did not let this deter you and you made entry into the home. Only doing so after directing Officer Parkhurst to take out the window to the bedroom to help alleviate the large amount of smoke and heat that was contained within the room the victim was located in. Upon entry you were immediately enveloped with intense heat and heavy smoke. You continue further into the fire in an attempt to rescue the victim but ultimately were driven from the home because of the active fire.

Once out of the fire you pulled a pre-connected line from the fire truck and pulled it towards the fire, while also updating Regional Dispatch. Once the line was pulled you charged this line, which gave Officer Parkhurst the ability to start putting water on the fire that was now exiting the home. Once in all of your safety gear you advanced on the fire and began knocking down the fire. When Orono Fire arrived as mutual aid you directed them to the location of the victim who was ultimately removed from the home, revived and transported to Eastern Maine Medical Center where it is believed that they will survive.

On behalf of the Veazie Fire Department, I would like to commend you for your valiant efforts and command presence that ultimately saved a life. The actions you took highlight your compassion and courage, and reflect positively not only on your abilities but on the entire Veazie Fire Department. Please accept this letter of commendation as a show of my appreciation to the actions you took during this very stressful time. Congratulations, on a job well done!



Maine Municipal
Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

December 26, 2013

Dear Members of the MMA Property and Casualty Pool:

Enclosed is a copy of the audited financial statement for the year ending June 30, 2013. I am pleased to report the financial condition of the Pool continues to be strong.

The financial highlights for the combined Pool years and the developments in the fiscal year ending June 30, 2013 are:

- Net Assets as of June 20, 2013 were \$34,078,848, an increase of 6.6% over the prior year.
- Cash and investments totaled \$38,675,973, an increase of 1.6%.
- Operating revenues in 2013 totaled \$11,081,585, a decrease of 6.1%.
- Operating expenses in 2013 totaled \$8,984,256, a decrease of 6.1%.

The Pool gained 10 members during 2013 for a total of 444 participating municipalities and quasi-municipal entities. About eighty percent of the members are municipalities with the remaining twenty percent being made up of water and/or sewer districts, economic development agencies, and housing authorities.

The Directors of the P&C Pool are committed to providing all members of the Pool with the best coverage possible at a reasonable cost. There were two significant expansions to coverage in 2013. The Pool added Abuse and Molestation Liability coverage with a sublimit of \$1 million per offense and an aggregate limit of \$2 million. Equipment Breakdown coverage was converted from being an independent insurance policy to being a part of the Pool coverage document. This change affects the financial obligations of the Pool as the Pool will now be responsible for the first \$100,000 of any equipment breakdown loss. This was necessary to offset a large premium increase and coverage restrictions the equipment breakdown insurer was prepared to make.

In 2014, the Pool is introducing another new coverage – privacy and network security liability coverage to protect its members from identity theft or a cyber attack on a member's computer system. A mailing will be out soon announcing the addition of this valuable and timely new coverage.

The Board wants to thank you for your participation and continued support of this program. Please do not hesitate to contact me, or any member of the Board, if you have any questions. Pat Kablitz, Director of Risk Management Services, is also interested in any comments or concerns you may have.

Sincerely,

Peter Nielsen, Chairperson
Property and Casualty Pool
Board of Directors

Enc.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL**

Financial Statements

June 30, 2013 and 2012

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
June 30, 2013**

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Independent Auditor's Report

Board of Directors
Maine Municipal Association
Property and Casualty Pool:

We have audited the accompanying financial statements of Maine Municipal Association Property and Casualty Pool (the Pool) as of and for the years ended June 30, 2013 and 2012, and the related notes to the financial statements, which collectively comprise the Pool's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of Maine Municipal Association Property and Casualty Pool, as of June 30, 2013, and 2012, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

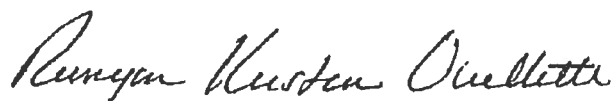
Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 1 through 4 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The statement of net position by fund year, statement of revenues and expenses by fund year, cumulative statement of revenues and expenses, and schedule of claims development information on pages 22-28 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.



November 21, 2013
South Portland, Maine

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Management's Discussion and Analysis
Fiscal Year Ended 2013**

MANAGEMENT DISCUSSION AND ANALYSIS

This section of the Maine Municipal Association Property and Casualty Pool (The Pool) annual financial report sets forth a narrative overview of its financial activities for the year ended June 30, 2013. Please read it in conjunction with The Pool's financial statements and accompanying notes.

FINANCIAL HIGHLIGHTS

For all Pool years combined, developments in fiscal year ended June 30, 2013 included:

- The Net Position as of June 30, 2013 were \$34,078,848, an increase of 6.6% over the prior year.
- Cash and Investments totaled \$38,675,973, an increase of 1.6%.
- Operating revenues in 2013 totaled \$11,081,585, a decrease of 6.1%.
- Operating expenses in 2013 totaled \$8,981,256, a decrease of 6.1%.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Pool's fiscal year is July 1 through June 30. The annual financial report consists of four parts:

- Management's Discussion and Analysis
- Required Financial Statements
- Notes to the Statements
- Supplemental Schedules.

Management's Discussion and Analysis provides a narrative overview of the statements and comments on significant developments during the reporting period.

Required Statements include: combined statements of net position; combined statements of revenues, expenses, and changes in net position; combined statements of changes in net position; and combined statements of cash flows.

These statements present the Pool's status at June 30, 2013 and financial developments during fiscal year 2013 for all Pool years combined.

Notes to the Statements provide explanations of the accounting principles followed and of key items in the statements.

Supplemental Schedules include an analysis by fund year of statement of net position; current year statement of revenues and expenses, and statement of revenues and expenses for the past ten years; and a history of claims development for the past ten years.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Management's Discussion and Analysis
Fiscal Year Ended 2013**

MANAGEMENT DISCUSSION AND ANALYSIS, CONTINUED

FINANCIAL ANALYSIS

The following table summarizes the Combined Statements of Net Position.

	06/30/13	06/30/12
ASSETS		
Current Assets	\$ 39,030,516	\$ 38,256,049
Computer equipment	268,019	268,019
Software upgrade in progress	389,117	244,125
Accumulated depreciation	(266,434)	(264,627)
Capital Assets (net)	390,702	247,517
Total Assets	\$ 39,421,218	\$ 38,503,566
LIABILITIES		
Net Claims and Service Fee Reserves	\$ 5,335,110	\$ 6,280,922
Other Liabilities	7,260	244,125
Total Liabilities	\$ 5,342,370	\$ 6,525,047
NET POSITION		
Reserves for Adverse Development	\$ 1,144,223	\$ 1,218,629
Safety Enhancement Fund	167,589	170,589
Invested in Capital Assets	1,585	3,392
Contingency Reserve	32,765,451	30,585,909
Total Net Position	\$ 34,078,848	\$ 31,978,519

The following table summarizes the combined statements of revenues, expenses and changes in net position during fiscal years 2012-2013 and 2011-2012 for all Pool years combined.

	06/30/13	06/30/12
REVENUE		
Member Contributions	\$ 11,291,719	\$ 11,489,101
Investment and Other Revenues	(210,134)	306,637
Total Revenues	\$ 11,081,585	\$ 11,795,738
EXPENSES		
Net Claims Expense	\$ 2,397,572	\$ 3,669,021
Reinsurance and Premium Remitted	3,384,082	2,833,811
Safety Scholarships and Grants	3,000	-
Other Expenses	3,196,602	3,063,754
Total Expenses	\$ 8,981,256	\$ 9,566,586
NET CHANGE IN NET POSITION	\$ 2,100,329	\$ 2,229,152
NET POSITION BEGINNING OF YEAR	\$ 31,978,519	\$ 29,749,367
NET POSITION END OF YEAR	\$ 34,078,848	\$ 31,978,519

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Management's Discussion and Analysis
Fiscal Year Ended 2013**

MANAGEMENT DISCUSSION AND ANALYSIS, CONTINUED

ANALYSIS OF FINANCIAL DEVELOPMENTS IN FISCAL YEAR 2012-2013

The following table presents a budget to actual comparison for the 2012-2013 Fund Year in summarized form:

	Funding Model	ACTUARIAL PROJECTION AT 06/30/12	
REVENUE			
Member Contributions	\$11,308,566	\$11,294,638	-0.1%
Investment and Other Revenues	150,000	(29,732)	-119.8%
Total Revenues	\$11,458,566	\$11,264,906	
EXPENSES			
Net Claims Expense at 95% Confidence Level	\$5,886,599	\$4,622,014	-21.5%
Reinsurance and Premiums Remitted	3,488,991	3,387,001	-2.9%
Other Expenses	3,134,730	3,386,968	8.0%
Total Expenses	\$12,510,320	\$11,395,983	
GAIN OR LOSS FROM OPERATIONS	(\$1,051,754)	(\$131,077)	

The major variance in fiscal year 2012-2013 was a decrease in net claims expense of \$1,264,585, (21.5%). Net Claims Expense at the 95% Confidence Level includes claims payments, reserves on open claims, actuarial estimates of claims development in the future (IBNR) and additional reserves recommended by the actuary to fund Pool claims to the 95% Confidence Level. Other expenses include a provision of \$550,000 for member dividends. The Board of Directors will determine the amount of 2012-2013 and 2013-2014 dividends.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Management's Discussion and Analysis
Fiscal Year Ended 2013**

MANAGEMENT DISCUSSION AND ANALYSIS, CONTINUED

POOL FINANCIAL POSITION AT JUNE 30, 2013

At June 30, 2013, the net position totaled \$34,078,848, an increase of \$2,100,329, 6.6% over the prior year. Net position is divided into four components:

Invested in Capital Assets, maintained to record capital assets less depreciation.	\$ 1,585
Reserve for Adverse Development, maintained to increase claims reserves to the 95% confidence Level	1,144,223
Safety Enhancement Reserve, maintained to provide grants and scholarships to assist members in strengthening their work place safety practices	167,589
Contingency Reserve, maintained to provide resources to meet other challenges and opportunities	<u>32,765,451</u>
Total Net Position	<u>\$ 34,078,848</u>

CAPITAL ASSETS AND LONG TERM DEBT

At June 30, 2013 the Pool had capital assets of \$657,135, net of accumulated depreciation of \$266,434, for a net capital asset balance \$390,702. These assets are the Pool's investment in a claims and underwriting system jointly owned with the MMA Workers' Compensation Fund. The capital asset will be replaced with a new claims and underwriting system jointly owned under a 50/50 arrangement with MMA Workers Compensation Trust. The total cost is not determined, however, in November 2011 the Board approved the investment not to exceed \$1,600,000 of which \$800,000 would be owned by the P&C Pool. An initial invoice for software has been posted as a payable at year end categorized as Computer System in Progress in the Statement of Net Position. The Pool has no other long-term debt.

CONDITIONS WHICH MAY IMPACT ON THE POOL'S FINANCIAL CONDITION IN THE FUTURE

Management is aware of no conditions, decisions or contingencies which are expected to significantly impact on the Pool's financial position in the future.

REQUEST FOR INFORMATION

This financial report is designed to provide our members, customers, investors and creditors with a general overview of MMA Property and Casualty's finances and to show MMA's accountability for the money it receives. If you have any questions about this report or need additional information, contact Martin Hanish, Chief Financial Officer, at (207) 623-8428.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Statements of Net Position
(All Fund Years)
June 30, 2013 and 2012**

	2013	2012
ASSETS		
Cash and cash equivalents	\$ 9,747,656	20,704,378
Certificates of deposit	14,100,601	10,331,666
U.S. government and agency securities	14,827,716	7,037,154
Prepaid expense	201,630	99,528
Accounts receivable	44,866	19,918
Accrued interest receivable	108,047	63,405
Total current assets	39,030,516	38,256,049
Capital assets:		
Computer equipment	268,019	268,019
Software upgrade in progress	389,117	244,125
Accumulated depreciation	(266,434)	(264,627)
Net capital assets	390,702	247,517
Total assets	\$ 39,421,218	38,503,566
LIABILITIES		
Liabilities:		
Accounts payable	7,260	244,125
Claims loss reserves	4,868,044	5,933,355
Reinsurance recoverable	11,477	(78,168)
Net claims loss reserves	4,879,521	5,855,187
Claims service reserves	455,589	425,735
Total liabilities	\$ 5,342,370	6,525,047
NET POSITION		
Invested in capital assets	1,585	3,392
Unrestricted:		
Board designated:		
Reserve for adverse development	1,144,223	1,218,629
Safety enhancement fund	167,589	170,589
Contingency reserve	32,765,451	30,585,909
Total net position	\$ 34,078,848	31,978,519

See accompanying notes to financial statements.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Statements of Revenues, Expenses and Changes in Net Position
(All Fund Years)
For the Years Ended June 30, 2013 and 2012**

	2013	2012
Revenues:		
Member contributions	\$ 11,291,719	11,489,101
Investment income	310,178	338,401
Unrealized gain (loss) on investments	(520,312)	(31,764)
Total revenues	11,081,585	11,795,738
Expenses:		
Claims paid	4,072,134	4,116,089
Less:		
Deductible recovery	(278,096)	(259,805)
Salvage recovery	(21,468)	(21,192)
Subrogation recovery	(334,142)	(230,275)
Net claims paid before reinsurance	3,438,428	3,604,817
Reinsurance recovery	(65,190)	(83,076)
Net claims paid after reinsurance	3,373,238	3,521,741
Claims reserve adjustment:		
Established claims	(1,065,311)	(309,983)
Less reinsurance recoverable estimate	89,645	457,263
Net claims expense adjustment	2,397,572	3,669,021
Reinsurance premium	3,072,309	2,431,487
Premiums remitted	311,773	402,324
Administrative fee	2,517,602	2,445,921
Claims service reserve adjustment	29,854	34,187
Consultants and legal fees	46,923	25,465
Safety scholarships and grants	3,000	-
Maintenance contracts	51,134	55,359
Dividends	549,283	499,593
Depreciation	1,806	3,229
Total expenses	8,981,256	9,566,586
Change in net position	\$ 2,100,329	2,229,152

See accompanying notes to financial statements.

MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Statements of Changes in Net Position
(All Fund Years)
For the Years Ended June 30, 2013 and 2012

		Invested in capital assets	Reserve for adverse development	Safety enhancement fund	Contingency reserve	Total net position
Net position at June 30, 2011	\$	3,892	923,680	170,589	28,651,206	29,749,367
Excess (deficiencies) of revenues over (under) expenses		(500)	294,949	-	1,934,703	2,229,152
Net position at June 30, 2012		3,392	1,218,629	170,589	30,585,909	31,978,519
Excess (deficiencies) of revenues over (under) expenses		(1,807)	(74,406)	(3,000)	2,179,542	2,100,329
Net position at June 30, 2013	\$	1,585	1,144,223	167,589	32,765,451	34,078,848

See accompanying notes to financial statements.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Statements of Cash Flows
(All Fund Years)
Years Ended June 30, 2013 and 2012**

	2013	2012
Cash flows from operating activities:		
Receipts from net contributions	\$ 11,266,771	11,498,015
Payments for net claims	(3,373,238)	(3,521,741)
Payments for reinsurance premium	(3,072,309)	(2,431,487)
Payments for premiums remitted	(413,875)	(458,985)
Payments for administrative fees	(2,517,602)	(2,445,921)
Payments to suppliers	(337,922)	(89,211)
Payments for dividends paid	(549,283)	(499,593)
Net cash and cash equivalents provided by operating activities	1,002,542	2,051,077
Cash flows from capital and related financing activities:		
Purchase of computer equipment	(144,992)	(2,729)
Net cash and cash equivalents used in capital and related financing activities	(144,992)	(2,729)
Cash flows from Investing activities:		
Purchase of investments	(18,338,393)	(12,215,432)
Sale of investments	6,778,897	15,479,532
Receipts from investment income	(254,776)	346,684
Net cash and cash equivalents provided by (used in) investing activities	(11,814,272)	3,610,784
Net increase (decrease) in cash	(10,956,722)	5,659,132
Cash, beginning of year	20,704,378	15,045,246
Cash, end of year	\$ 9,747,656	20,704,378
Reconciliation of change in net position to net cash and cash equivalents provided by operating activities:		
Change in net position	\$ 2,100,329	2,229,152
Adjustments to reconcile change in net position to net cash and cash equivalents provided by operating activities:		
Depreciation	1,806	3,229
Investment income	(310,178)	(338,401)
Unrealized loss (gain) on investments	520,312	31,764
(Increase) decrease in assets:		
Accounts receivable	(24,948)	8,914
Prepaid expense	(102,102)	(56,661)
Increase (decrease) in liabilities:		
Accounts payable	(236,865)	(8,387)
Claims loss reserves	(1,065,311)	(309,983)
Reinsurance recoverable	89,645	457,263
Claims service reserves	29,854	34,187
Net cash and cash equivalents provided by operating activities	\$ 1,002,542	2,051,077

See accompanying notes to financial statements.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements**

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND POOL DESCRIPTION

The Maine Municipal Association Property and Casualty Pool (the Pool) was established on March 1, 1987 as a self-insured pool for the purpose of providing liability and property coverage to municipalities and qualified local government instrumentalities or subdivisions who choose to participate. During the fiscal years ended June 30, 2013 and 2012, there were 439 and 435 governmental entities, respectively, which participated in the Pool. The Pool provides the following coverage: automobile liability; commercial general liability; police professional liability; ambulance/nurse malpractice liability; firefighters liability; public officials liability, including employment practices liability; automobile physical damage coverage; property and inland marine coverage; and comprehensive crime coverage. In addition the Pool offers coverage for forest fire suppression, earthquake, and flood on a pooled basis. The Pool also assists members in the purchase of other fully insured coverage through the services of its broker. The Pool is administered by the Maine Municipal Association for which a management fee is assessed and is included in expense. For the years ended June 30, 2013 and 2012, the Pool was assessed management fees totaling \$2,517,602 and \$2,445,921, respectively. These financial statements include only the accounts of the Maine Municipal Association Property and Casualty Pool.

The municipality or qualified local government instrumentality or subdivision must be a member of the Maine Municipal Association to participate in the Pool.

Tax Exempt Status - The Pool is exempt from income taxes.

Fund Accounting - Each year a new fund is established to cover the potential claims made for that specific period. Each fund year has a separate set of self-balancing accounts which comprise its assets, liabilities, fund balances, revenues, and expenses.

Basis of Accounting - The accrual basis of accounting is followed for all fund years. The Fund follows the provisions of Government Accounting Standards Board (GASB) Statement No. 10, *Accounting and Financial Reporting for Risk Financing and Related Insurance Issues*, as amended by GASB Statement No. 30, *Risk Financing Omnibus*. Contributions are recognized as revenue over the contract period for which risk protection is provided which corresponds to a fund year. A liability for unpaid claims, including estimated claims incurred but not reported, is accrued when insured events occur. Anticipated investment income is considered in determining whether a contribution deficiency exists. The Fund applies all applicable pronouncements of the Financial Accounting Standards Board except those which conflict with pronouncements of the GASB.

Cash and Cash Equivalents - The Pool considers all highly liquid deposits and debt instruments purchased with a maturity of three months or less to be cash equivalents.

Investments - All investments are carried at fair value, based on quoted market prices, in a single pooled investment account for all of the Property and Casualty Pool fund years. The Pool's investments consist of U.S. government and agency securities and corporate bonds, none of which are held for trading purposes. The Pool estimates that the fair value of all financial instruments at June 30, 2013 and 2012, respectively, does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying combined balance sheets. Each fund year's portion of principal, interest, capital gains and losses is determined by its cash and investments in the pooled investments.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements, Continued**

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND POOL DESCRIPTION, CONTINUED

Accounts Receivable - Accounts receivable has been adjusted for all known uncollectible accounts. No allowance for bad debts is considered necessary at June 30, 2013 and 2012.

Capital Assets - The cost of computer hardware and software is depreciated on a straight-line basis over their estimated useful lives of three to five years. The Pool's policy is to capitalize items with a unit cost of \$2,000 or more and an estimated useful life of two years or more.

Deferred Revenue - Deferred revenue represents contributions which have been received by the Pool related to the next fund year.

Claims Loss Reserves - Claims loss reserves represent the estimated ultimate cost of settling all reported and unreported losses at the balance sheet date, including the effects of inflation and other factors, as determined by an independent actuary. Management believes that the reserves are adequate, but the ultimate cost of settling this liability may vary from the estimated amount. Accordingly, this estimate is reviewed annually. Any adjustments resulting from the settlement of losses will be reflected in the combined statements of revenues and expenses at the time the adjustments are determined.

Claims Service Reserves - The claims service reserves are actuarially determined and consist of estimates for service fees for future claims. Management believes that the reserves are adequate, but the ultimate net cost of settling this liability may vary from the estimated amount. Accordingly, this estimate is reviewed annually.

Reinsurance - The Pool uses reinsurance agreements to reduce its exposure to large losses on insured events. Reinsurance permits recovery of a portion of losses from reinsurers, although it does not discharge the primary liability of the Pool as direct insurer of the risks reinsured. The Pool does not report reinsured risks as liabilities unless it is probable that those risks will not be covered by reinsurers

Management Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements, Continued**

DEPOSITS AND INVESTMENTS

Deposits

Cash and cash equivalents are composed of cash management accounts (CMA) and money market instruments, and bank balances consisted of the following at June 30:

	<u>2013</u>	<u>2012</u>
CMA - deposit account	\$ 43,793	1,405,643
CMA - mutual fund investment sweep account	8,054,063	12,438,627
Money market mutual fund	1,649,800	6,765,073
Money market mutual – CDARS PT	-	95,035
Totals	<u>\$ 9,747,656</u>	<u>20,704,378</u>

The bank balances for the Pool do not reflect a reduction for outstanding checks at that date. Amounts in the cash management-deposit accounts that exceed the \$250,000 FDIC insured limit are considered uninsured and uncollateralized.

Custodial Credit Risk-Fund Deposits: Custodial credit risk is the risk that in the event of a bank failure, the Pool's deposits in excess of the FDIC insured limit may not be recoverable. The Pool addresses this risk by minimizing balances in bank accounts. Checking accounts are on a zero balance basis and collected funds are transferred from the CMA - deposit account on a daily basis either to the checking accounts to cover checks presented for payment or to a money market fund outside of the bank. Funds in the CMA - deposit account are insured by the FDIC up to \$250,000. Any balance in this account in excess of the \$250,000 FDIC insured limit is considered uninsured and uncollateralized and subject to custodial credit risk. The CMA-mutual fund investment sweep and the money market mutual fund are mutual funds outside the bank, invested in short term government securities. These funds are uninsured and uncollateralized, and subject to custodial credit risk.

Money Market mutual fund – CDARS PT: The money market mutual CDAR-PT is a pass through account used for the purchase of CDARS fully insured certificates of deposit and includes funds from all the programs. Only the assets belonging to the Property and Casualty program are included in these financial statements.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements, Continued**

DEPOSITS AND INVESTMENTS, CONTINUED

Investments

At June 30, 2013, the Pool had the following investments and maturities:

	<u>Fair value</u>	<u>Less than One year</u>	<u>One to Five years</u>	<u>More than Five years</u>
Certificates of deposit *	\$ 14,100,601	3,401,597	6,989,067	3,707,937
U.S. government securities	14,827,716	402,396	5,039,641	9,385,679
Totals	\$ 28,928,317	3,803,993	12,028,708	13,093,616

At June 30, 2012, the Pool had the following investments and maturities:

	<u>Fair value</u>	<u>Less than One year</u>	<u>One to Five years</u>	<u>More than Five years</u>
Certificates of deposit *	\$ 10,331,666	2,057,720	8,073,946	N/A
U.S. government securities	7,037,154	501,345	5,042,149	1,493,660
Totals	\$ 17,368,820	2,559,065	13,116,095	1,493,660

* Of the certificates of deposit bank balances, the full \$14,100,601 and \$10,331,666 were covered by federal depository insurance for 2013 and 2012, respectively.

Interest Rate Risk: Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Pool's investment policy requires that, to the extent possible, the Pool attempts to match investments with anticipated cash requirements. Purchases of securities are guided by the need to provide flexibility in the portfolio to meet expected cash flows, with a prudent margin for the unexpected, for the next five years. Further, to obtain the highest yield available within the context of the asset allocation target levels noted below. Maturities may extend to a maximum of five years, based on a projected cash requirement and available yields. Liquidity risk, as defined by the Pool's investment policy, is the risk that funds may not be available as needed, or may be available only by liquidating investments with a resultant capital loss. The Pool's investment policy requires that investment maturities be timed to meet projected cash flow requirements, with a margin for the unexpected. The maximum maturities permitted under Board policy in 2013 and 2012 were seven and five years, respectively.

Credit Risk: Credit risk is the risk that the entity in which the Pool has invested may be unable to redeem investments when they mature. The Pool's investment policy limits investments to entities that have high ratings by recognized rating agencies. Management monitors the ratings of entities in which it has invested and would sell investments should a significant rating decline occur. No such issues were noted in 2013 or 2012, and the Pool had no investments in corporate stocks or bonds as of June 30, 2013 and 2012.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements, Continued**

DEPOSITS AND INVESTMENTS, CONTINUED

Custodial Credit Risk-Fund Investments: For investments, custodial credit risk is the risk that, in the event of failure of the counterparty, the Pool will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Pool addresses this risk by having the custodian hold investments to the Pool's benefit, by maintaining high quality standards for the entities in which it invests and by monitoring the ratings of entities in which it has invested.

Concentration of Credit Risk: It is the Pool's policy that investments will be primarily U.S. Agency issues and certificates of deposit. The portfolio composition for the 2012-2013 fund year was as follows: cash and money market funds-25%; certificates of deposit-37%; government securities-38%; corporate bonds-0%. (54%, 27%, 19%, 0%), in 2011-2012.

NET APPRECIATION OR DEPRECIATION IN FAIR VALUE

Net appreciation (depreciation) in fair value during the years ended June 30, 2013 and 2012 by type of investment was as follows. Such amounts are included in investment income on the statements of revenues, expenses and changes in net position.

	<u>2013</u>	<u>2012</u>
U.S. government securities	\$ (520,312)	(31,764)
<u>Totals</u>	<u>\$ (520,312)</u>	<u>(31,764)</u>

CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2013 was as follows:

	Balance			Balance
	<u>6/30/12</u>	<u>Additions</u>	<u>Deletions</u>	<u>6/30/13</u>
Capital assets, being depreciated:				
Computer equipment and software	\$ 268,019	-	-	268,019
Software upgrade in progress	244,125	144,992	-	389,117
Less: accumulated depreciation	(264,627)	(1,807)	-	(266,434)
<u>Total capital assets, net</u>	<u>\$ 247,517</u>	<u>143,185</u>	<u>-</u>	<u>390,702</u>

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements, Continued**

UNPAID CLAIMS LIABILITIES

The Pool establishes liabilities for the estimated costs of both reported and unreported losses, which includes estimates of both future payments of losses and related claims service reserves. The following represents changes in those aggregate liabilities for the years ended June 30, 2013 and 2012.

	<u>2013</u>	<u>2012</u>
Claims loss and claims service reserves at beginning of year	\$6,280,922	\$6,099,455
Provision for insured events - current year	4,340,928	4,854,589
Decrease in provision for insured events - prior years	(1,913,502)	(1,151,381)
Total Incurred claims and claims service reserve expenses	2,427,426	3,703,208
Claims paid on losses incurred in the current year	1,992,998	1,580,867
Claims paid on losses incurred in prior years	1,380,240	1,940,874
Total paid claims	3,373,238	3,521,741
Claims loss and claims service reserves at end of year	\$5,335,110	\$6,280,922
Unpaid claims liabilities are reported on the combined balance sheet as follows:		
Claims loss reserves, net	\$4,879,521	\$5,855,187
Claims service fee reserves	455,589	425,735
Totals	\$5,335,110	\$6,280,922

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements, Continued**

CLAIMS LOSS RESERVES AND REINSURANCE RECOVERABLE

The amounts shown for claims reserves are developed from an actuarially determined loss analysis as of June 30, 2013 and were as follows:

<u>Fund Year</u>	<u>Established on known claims</u>	<u>Actuarial reserves</u>	<u>Total reserves</u>	<u>Net paid claims</u>	<u>determined ultimate losses</u>
1987-88	\$ -	-	-	747,447	747,447
1988-89	-	-	-	978,303	978,303
1989-90	-	-	-	850,237	850,237
1990-91	-	-	-	2,012,344	2,012,344
1991-92	-	-	-	1,644,215	1,644,215
1992-93	-	-	-	2,400,514	2,400,514
1993-94	-	-	-	1,991,992	1,991,992
1994-95	-	-	-	1,167,065	1,167,065
1995-96	2,993	-	2,993	1,905,673	1,908,666
1996-97	-	-	-	1,225,327	1,225,327
1997-98	-	-	-	1,984,393	1,984,393
1998-99	-	-	-	1,910,173	1,910,173
1999-00	-	-	-	1,233,359	1,233,359
2000-01	2,171	-	2,171	3,935,520	3,937,691
2001-02	-	-	-	2,540,831	2,540,831
2002-03	12,307	-	12,307	2,821,729	2,834,036
2003-04	-	-	-	2,743,247	2,743,247
2004-05	-	-	-	4,423,534	4,423,534
2005-06	781	-	781	4,316,545	4,317,326
2006-07	73,051	-	73,051	4,625,051	4,698,102
2007-08	120,119	28,157	148,276	4,327,112	4,475,388
2008-09	152,516	63,013	215,529	4,658,627	4,874,156
2009-10	124,577	45,327	169,904	3,081,925	3,251,829
2010-11	495,457	355,777	851,234	3,180,081	4,031,315
2011-12	857,060	406,311	1,263,371	2,163,578	3,426,949
2012-13	1,110,484	1,017,943	2,128,427	1,992,998	4,121,425
Totals	\$ 2,951,516	1,916,528	4,868,044	64,861,820	69,729,864

Each fund year has a Loss Fund that is established from the fund members' annual contributions. For each fund year, the Pool also purchases specific reinsurance that provides coverage for claims exceeding \$100,000 per occurrence; for fund years 2002-03 and future years the retention was increased to \$300,000 per occurrence.

In addition, for the fund years through 2001-2002, the Pool purchased aggregate reinsurance of \$1,000,000 in excess of the reinsurance attachment point. No aggregate coverage was purchased for the 2002-2003 through the 2011-2012 fund years.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements, Continued**

CLAIMS LOSS RESERVES AND REINSURANCE RECOVERABLE, CONTINUED

An analysis of the reinsurance attachment points, ultimate losses, reinsurance recovery, and ultimate net losses was as follows:

<u>Fund year</u>	<u>Aggregate reinsurance attachment</u>	<u>Actuarially determined ultimate losses</u>	<u>Reinsurance recovered</u>	<u>Reinsurance recoverable</u>	<u>Ultimate losses net of reinsurance</u>
1987-88	\$ 845,834	747,447	185,928	-	561,519
1988-89	1,406,720	978,303	211,859	-	766,444
1989-90	963,226	850,237	-	-	850,237
1990-91	1,095,964	2,012,344	916,532	-	1,095,812
1991-92	1,564,127	1,644,215	280,538	-	1,363,677
1992-93	1,712,586	2,400,514	687,934	-	1,712,580
1993-94	2,362,467	1,991,992	472,013	-	1,519,979
1994-95	2,403,851	1,167,065	138,764	-	1,028,301
1995-96	2,250,000	1,908,666	177,144	(12,453)	1,743,975
1996-97	1,733,027	1,225,327	22,015	-	1,203,312
1997-98	1,633,873	1,984,393	492,574	-	1,491,819
1998-99	1,620,352	1,910,173	330,195	-	1,579,978
1999-00	1,741,520	1,233,359	76,830	1,016	1,155,513
2000-01	2,508,266	3,937,691	1,492,364	-	2,445,327
2001-02	3,128,504	2,540,831	327,483	-	2,213,348
2002-03	no aggregate	2,834,036	144,666	-	2,689,370
2003-04	no aggregate	2,743,247	-	-	2,743,247
2004-05	no aggregate	4,423,534	612,647	-	3,810,887
2005-06	no aggregate	4,317,326	174,678	-	4,142,648
2006-07	no aggregate	4,698,102	107,481	-	4,590,621
2007-08	no aggregate	4,475,388	50,992	-	4,424,396
2008-09	no aggregate	4,874,156	56,349	(40)	4,817,847
2009-10	no aggregate	3,251,829	-	-	3,251,829
2010-11	no aggregate	4,031,315	-	-	4,031,315
2011-12	no aggregate	3,426,949	-	-	3,426,949
2012-13	no aggregate	4,121,425	-	-	4,121,425
Totals	\$ 26,970,317	69,729,864	6,958,986	(11,477)	62,782,355

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements, Continued**

A.M. BEST RATINGS

The following companies have provided reinsurance or excess insurance for the various fund years. The A.M. Best rating for each company is also listed.

Fund Year	Reinsurance Carrier	Type of Coverage	A.M. Best Rating	Fin Size Category
1987-1988 through 1988-1989	Lloyd's of London	Aggregate & Specific	A	XV
	Fireman's Fund Ins. Co.	Excess Property	A	XV
	International Ins. Co.	GL/Auto Excess	not rated	
	CAN Insurance Companies (formerly CNA Casualty)	Prop & Liab Excess	A	XV
	Hartford Steam & Boiler Group	Boiler & Machinery	A++	X
1989-1990 through 1992-1993	Lloyd's of London	Aggregate & Specific	A	XV
	Fireman's Fund Ins. Co.	Excess Property	A	XV
	International Ins. Co.	GL/Auto Excess	not rated	
	CAN Insurance Companies (formerly CNA Casualty)	Prop & Liab Excess	A	XV
	ACE Prop & Casualty Ins Co	Following Form	A+	XV
	Hartford Steam & Boiler Group	Boiler & Machinery	A++	X
1993-1994 through 1998-1999	Munich Reinsurance America	Aggregate & Specific	A+	XV
	Royal Insurance Group	Excess Property	bbb	
	Hartford Steam & Boiler Group	Boiler & Machinery	A++	X
1999-2000	Munich Reinsurance America	Aggregate & Specific	A+	XV
	Swiss Re America Group	Excess Property	A+	XV
	Hartford Steam & Boiler Group	Boiler & Machinery	A++	X
2000-2001	Munich Reinsurance America	Aggregate & Specific	A+	XV
	Liberty Mutual Insurance Co.	Excess Property	A	XV
	Hartford Steam & Boiler Group	Boiler & Machinery	A++	X
2001-2002	Munich Reinsurance America	Aggregate & Specific	A+	XV
	Liberty Mutual Insurance Co.	Excess Property	A	XV
	Factory Mutual Insurance Company	Boiler & Machinery	A+	XV

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements, Continued**

A.M. BEST RATINGS, CONTINUED

Fund Year	Reinsurance Carrier	Type of Coverage	A.M. Best Rating	Fin Size Category
2002-2003	Munich Reinsurance America	Specific	A+	XV
	Essex Insurance Co.	Excess Property	A	XIV
	Federal Insurance Co.	Excess Property	A++	XV
	Lexington Insurance Co.	Excess Property	A	XV
	St Paul Fire & Casualty Ins Co.	Excess Property	A+	XV
	Travelers Casualty and Surety Co	Excess Property	A+	XV
	Wausau Business Insurance Co.	Excess Property	A	XV
	Westchester Surplus Lines Ins Co.	Excess Property	A+	XV
	Hartford Steam & Boiler Group	Boiler & Machinery	A++	X
2003-2004	Munich Reinsurance America	Specific	A+	XV
	Federal Insurance Co.	Excess Property	A++	XV
	Lexington Insurance Co.	Excess Property	A	XV
	St Paul Fire & Casualty Ins Co.	Excess Property	A+	XV
	Travelers Casualty and Surety Co	Excess Property	A+	XV
	U S Fire Insurance Co.	Excess Property	A	XIII
	Hartford Steam & Boiler Group	Boiler & Machinery	A++	X
2004-2005	Munich Reinsurance America	Specific	A+	XV
	Discover Property & Casualty Ins Co.	Excess Property	A+	XV
	Essex Insurance Co.	Excess Property	A	XIV
	Federal Insurance Co.	Excess Property	A++	XV
	Lexington Insurance Co.	Excess Property	A	XV
	Liberty Mutual Insurance Co.	Excess Property	A	XV
	Travelers Casualty and Surety Co	Excess Property	A+	XV
	U S Fire Insurance Co.	Excess Property	A	XII
	Hartford Steam & Boiler Group	Boiler & Machinery	A++	X
2005-2006	Discover Property & Casualty Ins Co.	Specific & Excess Property	A+	XV
	Essex Insurance Co.	Excess Property	A	XIV
	Federal Insurance Co.	Excess Property	A++	XV
	Lexington Insurance Co.	Excess Property	A	XV
	Clarendon National Ins Co	Excess Property	Not Rated	
	Travelers Casualty and Surety Co	Excess Property	A+	XV
	Hartford Steam & Boiler Group	Boiler & Machinery	A++	X
2006-2007	Discover Property & Casualty Ins Co	Specific & Excess Property	A+	XV
	Landmark American Insurance Co.	Excess Property	A	XIII
	Federal Insurance Co.	Excess Property	A++	XV
	U S Fire Insurance Co.	Excess Property	A	XII
	Liberty Mutual Insurance Co.	Excess Property	A	XV
	Travelers Casualty and Surety Co	Excess Property	A+	XV
	Hartford Steam & Boiler Group	Boiler & Machinery	A++	X

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements, Continued**

A.M. BEST RATINGS, CONTINUED

Fund Year	Reinsurance Carrier	Type of Coverage	A.M. Best Rating	Fin Size Category
2007-2008	Discover Property & Casualty Ins Co	Specific & Excess Property	A+	XV
	One Beacon	Excess Property	A	XI
	Liberty Mutual Insurance Co.	Excess Property	A	XV
	Landmark American Insurance Co.	Excess Property	A	XIII
	Federal Insurance Co.	Excess Property	A++	XV
	Travelers Casualty and Surety Co	Excess Property	A+	XV
	Lexington Insurance Co.	Excess Property	A	XV
	Hartford Steam & Boiler Group	Boiler & Machinery	A++	X
2008-2009	Discover Property & Casualty Ins Co	Specific Casualty	A+	XV
	Munich Re America	Specific Property	A+	XV
	One Beacon	Excess Property	A	XII
	Federal Insurance Co.	Excess Property	A++	XV
	Travelers Casualty and Surety Co	Excess Property	A+	XV
	Lexington Insurance Co.	Excess Property	A	XV
	Hartford Steam & Boiler Group	Boiler & Machinery	A++	X
2009-2010	Discover Property & Casualty Ins Co	Specific Casualty	A+	XV
	Munich Re America	Specific Property	A+	XV
	One Beacon	Excess Property	A	XIII
	Federal Insurance Co.	Excess Property	A++	XV
	Travelers Casualty and Surety Co	Excess Property	A+	XV
	Lexington Insurance Co.	Excess Property	A	XV
	Hartford Steam & Boiler Group	Boiler & Machinery	A+	X
2010-2011	Discover Property & Casualty Ins Co	Specific Casualty	A+	XV
	Munich Re America	Specific Property	A+	XV
	One Beacon	Excess Property	A	XII
	Federal Insurance Co.	Excess Property	A++	XV
	Travelers Casualty and Surety Co	Excess Property	A+	XV
	Lexington Insurance Co.	Excess Property	A	XV
	Travelers Casualty and Surety Co	Boiler & Machinery	A+	XV
2011-2012	Discover Property & Casualty Ins Co	Specific Casualty	A+	XV
	Munich Re America	Specific Property	A+	XV
	General Reinsurance America	Liability/Casualty	A++	XV
	One Beacon	Excess Property	A	XII
	Federal Insurance Co.	Excess Property	A++	XV
	Travelers Casualty and Surety Co	Excess Property	A+	XV
	Lexington Insurance Co.	Excess Property	A	XV
	Travelers Casualty and Surety Co	Boiler & Machinery	A+	XV

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements, Continued**

A.M. BEST RATINGS, CONTINUED

Fund Year	Reinsurance Carrier	Type of Coverage	A.M. Best Rating	Fin Size Category
2012-2013	Discover Property & Casualty Ins Co	Specific Casualty	A+	XV
	Munich Re America	Specific Property	A+	XV
	General Reinsurance America	Liability/Casualty	A++	XV
	One Beacon	Excess Property	A	XI
	Federal Insurance Company	Excess Property	A++	XV
	Travelers Casualty and Surety Co.	Excess Property	A+	XV
	Lexington Insurance Co.	Excess Property	A	XV
	Travelers Casualty and Surety Co.	Boiler & Machinery	A+	XV
	RSUI Indemnity Company	Excess Property	A	XII
	Market Insurance Company	Excess Property	A	XIV
	ACE American Insurance Company	Excess Property	A+	XV
	Aspen Specialty Insurance Company	Excess Property	A	XV
	Travelers Casualty and Surety Co.	Boiler & Machinery	A+	XV

EXPENSES

Estimates of reinsurance premiums, claims service fees and administrative fees are recorded as expenses in the initial fiscal year of each Pool for all of the services expected to arise out of that fund year. Changes in these estimated expenses are treated as current income or expenses in each fund year.

NET POSITION

Under a policy adopted by the Board of Directors, net position is segregated into four components.

Invested in Capital Assets - Net position invested in capital assets represent the Pool's investment in computer equipment and software, less related accumulated depreciation. Total net position invested in capital assets at June 30, 2013 and 2012 amounted to \$1,585 and \$3,392, respectively.

Reserve for Adverse Development - The reserves for adverse development are maintained to recognize the possibility that actual loss development may vary from the expected development underlying the loss projections. The amount of the reserve is based on recommendations from an independent actuary. The reserves are established at the 95% confidence level, as calculated by the actuary. At June 30, 2013 and 2012, the reserve for adverse development totaled \$1,144,223 and \$1,218,629, respectively.

Safety Enhancement Fund - The safety enhancement fund represents net position maintained to provide grants and scholarships to assist in safeguarding municipal properties and the safety of parties with whom municipalities interact. Total net position designated for the safety enhancement fund at both June 30, 2013 and 2012 amounted to \$167,589 and \$170,589, respectively.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Notes to Financial Statements, Continued**

NET POSITION, CONTINUED

Contingency Reserve - The contingency reserve is calculated as the net assets less the reserve for adverse development. The contingency reserve at June 30, 2013 and 2012 was \$32,765,451 and \$30,585,909, respectively. The contingency reserve represents accumulated funding in excess of statutory requirements and the board-designated reserves. The Property and Casualty Pool Trustees have established this reserve to be held for the financial stability of the Pool.

INTERFUND TRANSFERS

In order to provide full funding, the Property and Casualty Pool Trustees have approved various transfers from some fund years to others. All transfers made between Property and Casualty Pool funds years since inception are reflected in Schedule 3.

MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Statement of Net Position by Fund Year
June 30, 2013

	1995-96	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05
	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year
ASSETS										
Cash and cash equivalents	\$ 17,864	-	-	-	24,986	67,558	188,294	572,668	1,092,129	960,556
Certificates of deposit	25,841	-	-	-	36,143	97,727	272,379	828,400	1,579,834	1,389,505
U.S. government and agency securities	27,174	-	-	-	38,007	102,767	286,424	871,117	1,661,301	1,461,157
Prepaid expense	-	-	-	-	-	-	-	-	-	-
Accounts receivable	-	-	-	-	-	-	-	-	-	-
Accrued interest receivable	198	-	-	-	277	749	2,087	6,347	12,106	10,647
Total current assets	71,077	-	-	-	99,413	268,801	749,184	2,278,532	4,345,370	3,821,865
Capital assets:										
Computer equipment	-	-	-	-	-	-	-	-	-	-
Software upgrade in progress	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation	-	-	-	-	-	-	-	-	-	-
Net capital assets	-	-	-	-	-	-	-	-	-	-
Total assets	\$ 71,077	-	-	-	99,413	268,801	749,184	2,278,532	4,345,370	3,821,865
LIABILITIES										
Liabilities:										
Accounts payable	-	-	-	-	-	-	-	-	-	-
Claims loss reserves:										
Claims reserves	2,993	-	-	-	-	2,171	-	12,307	-	-
Reinsurance recoverable	12,453	-	-	-	(1,016)	-	-	-	-	-
Net claims loss reserves	15,446	-	-	-	(1,016)	2,171	-	12,307	-	-
Claims service fee reserve	2,607	-	-	-	-	5,216	-	5,216	-	-
Total liabilities	\$ 18,053	-	-	-	(1,016)	7,387	-	17,523	-	-
NET POSITION										
Invested in capital assets	-	-	-	-	-	-	-	-	-	-
Unrestricted:										
Board designated:										
Reserve for adverse development	-	-	-	-	-	511	-	2,895	-	-
Safety enhancement fund	-	-	-	-	-	-	-	-	-	-
Contingency reserve	53,024	-	-	-	100,429	260,903	749,184	2,258,114	4,345,370	3,821,865
Total net position	\$ 53,024	-	-	-	100,429	261,414	749,184	2,261,009	4,345,370	3,821,865

See independent auditor's report.

MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Statement of Net Position by Fund Year, Continued
June 30, 2012

	2005-06 Fund Year	2006-07 Fund Year	2007-08 Fund Year	2008-09 Fund Year	2009-10 Fund Year	2010-11 Fund Year	2011-12 Fund Year	2012-13 Fund Year	P&C Safety Fund	Totals (memorandum only)	
										2013	2012
ASSETS											
Cash and cash equivalents	\$ 874,595	718,391	835,016	567,968	952,050	747,969	1,157,664	927,827	42,121	9,747,656	20,704,378
Certificates of deposit	1,265,158	1,039,199	1,207,902	821,602	1,377,200	1,081,985	1,674,635	1,342,161	60,930	14,100,601	10,331,666
U.S. government and agency securities	1,330,397	1,092,787	1,270,190	863,969	1,448,217	1,137,778	1,760,990	1,411,370	64,071	14,827,716	7,037,154
Prepaid expense	-	-	-	-	-	-	-	201,630	-	201,630	99,528
Accounts receivable	-	-	-	-	-	-	2,500	42,366	-	44,866	19,918
Accrued interest receivable	9,694	7,963	9,256	6,296	10,553	8,291	12,832	10,284	467	108,047	53,405
Total current assets	3,479,844	2,858,340	3,322,364	2,259,835	3,788,020	2,976,023	4,608,621	3,935,638	167,589	39,030,516	38,256,049
Capital assets:											
Computer equipment	-	-	-	-	-	-	-	268,019	-	268,019	268,019
Software upgrade in progress	-	-	-	-	-	-	-	389,117	-	389,117	244,125
Accumulated depreciation	-	-	-	-	-	-	-	(266,434)	-	(266,434)	(264,627)
Net capital assets	-	-	-	-	-	-	-	390,702	-	390,702	247,517
Total assets	\$ 3,479,844	2,858,340	3,322,364	2,259,835	3,788,020	2,976,023	4,608,621	4,326,340	167,589	39,421,218	38,503,566
LIABILITIES											
Liabilities:											
Accounts payable	-	-	-	-	-	-	116	7,144	-	7,260	244,125
Claims loss reserves:											
Claims reserves	781	73,051	148,276	215,529	169,904	851,234	1,263,371	2,128,427	-	4,868,044	5,933,355
Reinsurance recoverable	-	-	-	40	-	-	-	-	-	11,477	(78,168)
Net claims loss reserves	781	73,051	148,276	215,569	169,904	851,234	1,263,371	2,128,427	-	4,879,521	5,855,187
Claims service fee reserve	2,006	8,024	20,310	23,568	26,515	50,301	92,323	219,503	-	455,589	425,735
Total liabilities	\$ 2,787	81,075	168,586	239,137	196,419	901,535	1,355,810	2,355,074	-	5,342,370	6,525,047
NET POSITION											
Invested in capital assets	-	-	-	-	-	-	-	1,585	-	1,585	3,392
Unrestricted:											
Board designated:											
Reserve for adverse development	184	17,181	34,873	50,691	39,960	200,204	297,135	500,589	-	1,144,223	1,218,629
Safety enhancement fund	-	-	-	-	-	-	-	-	167,589	167,589	170,589
Contingency reserve	3,476,873	2,760,084	3,118,905	1,970,007	3,551,641	1,874,284	2,955,676	1,469,092	-	32,765,451	30,585,909
Total net position	\$ 3,477,057	2,777,265	3,153,778	2,020,698	3,591,601	2,074,488	3,252,811	1,971,266	167,589	34,078,848	31,978,519

See independent auditor's report.

**MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL**
Statement of Revenues and Expenses by Fund Year
For the Period ended June 30, 2013

	1995-96	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05
	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year
Revenues:										
Member contributions	\$ -	-	-	-	-	-	-	-	-	-
Investment income	573	-	-	-	1,232	2,549	6,351	18,330	34,861	30,658
Unrealized gain (loss) on investments	(980)	-	-	-	(803)	(3,131)	(9,657)	(30,613)	(58,441)	(51,405)
Total revenues	(407)	-	-	-	429	(582)	(3,306)	(12,283)	(23,580)	(20,747)
Expenses:										
Claims paid less:	4,992	-	-	-	155	-	-	19,951	2,907	50
Deductible recovery	-	-	-	-	-	-	-	(2,500)	-	-
Salvage recovery	-	-	-	-	-	-	-	-	-	-
Subrogation recovery	(3,328)	-	-	-	-	(638)	(401)	-	(117)	-
Net claims paid before reinsurance	1,664	-	-	-	155	(638)	(401)	17,451	2,790	50
Reinsurance recovery	(14,198)	-	-	-	-	-	-	-	-	-
Net claims paid after reinsurance	(12,534)	-	-	-	155	(638)	(401)	17,451	2,790	50
Claims reserve adjustment:										
Established claims	-	-	-	-	(2,099)	-	-	(7,879)	-	-
Less reinsurance										
recoverable estimate	12,534	-	-	-	1,944	-	-	-	-	-
Net claims expense adjustment	-	-	-	-	-	(638)	(401)	9,572	2,790	50
Reinsurance premium	-	-	-	-	-	-	-	-	-	-
Premiums remitted	-	-	-	-	-	-	-	-	-	-
Administrative fee	-	-	-	-	-	-	-	-	-	-
Claims service reserve adjustment	(1,137)	-	-	-	-	2,466	(4,627)	1,472	-	-
Consultants and legal fees	-	-	-	-	-	-	-	-	-	-
Safety scholarships and grants	-	-	-	-	-	-	-	-	-	-
Maintenance contracts	-	-	-	-	-	-	-	-	-	-
Dividends	-	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-	-
Total expenses	(1,137)	-	-	-	-	1,828	(5,028)	11,044	2,790	50
Change in net position	\$ 730	-	-	-	429	(2,410)	1,722	(23,327)	(26,370)	(20,797)

See independent auditor's report.

MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Statement of Revenues and Expenses by Fund Year, Continued
For the Period ended June 30, 2013

	2005-06 Fund Year	2006-07 Fund Year	2007-08 Fund Year	2008-09 Fund Year	2009-10 Fund Year	2010-11 Fund Year	2011-12 Fund Year	2012-13 Fund Year	P&C Safety Fund	Totals	
										2013	2012 (memorandum only)
Revenues:											
Member contributions	\$ -	-	-	-	(2,535)	(2,153)	1,770	11,294,637	-	11,291,719	11,489,101
Investment Income	27,910	22,985	26,673	18,641	30,418	25,344	37,691	25,962	-	310,178	338,401
Unrealized gain (loss) on investments	(46,805)	(38,416)	(44,704)	(30,145)	(50,704)	(37,945)	(60,869)	(55,694)	-	(520,312)	(31,764)
Total revenues	(18,895)	(15,431)	(18,031)	(11,504)	(22,821)	(14,754)	(21,408)	11,264,905	-	11,081,585	11,795,738
Expenses:											
Claims paid less:											
Deductible recovery	1,276	25,204	88,940	145,154	177,608	562,970	841,398	2,201,529	-	4,072,134	4,116,089
Salvage recovery	-	(10,000)	-	(13,500)	(26,306)	(27,808)	(139,226)	(58,756)	-	(278,096)	(259,805)
Subrogation recovery	(1,400)	-	(36,990)	(2,843)	(27,818)	(12,841)	(117,182)	(130,584)	-	(21,468)	(21,192)
Net claims paid before reinsurance	(124)	15,204	51,950	128,811	123,484	522,321	582,713	1,992,998	-	3,438,428	3,604,817
Reinsurance recovery	-	-	(50,992)	-	-	-	-	-	-	(65,190)	(83,076)
Net claims paid after reinsurance	(124)	15,204	958	128,811	123,484	522,321	582,713	1,992,998	-	3,373,238	3,521,741
Claims reserve adjustment:											
Established claims	224	4,001	(53,540)	(15,558)	(534,704)	(777,434)	(1,806,749)	2,128,427	-	(1,065,311)	(309,983)
Less reinsurance recoverable estimate	-	-	75,167	-	-	-	-	-	-	89,645	457,263
Net claims expense adjustment	100	19,205	22,585	113,253	(411,220)	(255,113)	(1,224,036)	4,121,425	-	2,397,572	3,669,021
Reinsurance premium	-	-	-	-	-	-	-	3,072,309	-	3,072,309	2,431,487
Premiums remitted	-	-	-	-	(2,535)	(2,153)	1,770	314,691	-	311,773	402,324
Administrative fee	-	-	-	-	-	-	-	2,517,602	-	2,517,602	2,445,921
Claims service reserve adjustment	24	963	(2,112)	1,392	(24,067)	(52,744)	(111,279)	219,503	-	29,854	34,187
Consultants and legal fees	-	-	-	-	-	-	-	46,923	-	46,923	25,465
Safety scholarships and grants	-	-	-	-	-	-	-	-	3,000	3,000	-
Maintenance contracts	-	-	-	-	-	-	-	51,134	-	51,134	55,359
Dividends	-	-	-	-	-	549,283	-	-	-	549,283	499,593
Depreciation	-	-	-	-	-	-	-	1,806	-	1,806	3,229
Total expenses	124	20,168	20,473	114,645	(437,822)	239,273	(1,333,545)	10,345,393	3,000	8,981,256	9,566,586
Change in net position	\$ (19,019)	(35,599)	(38,504)	(126,149)	415,001	(254,027)	1,312,137	919,512	(3,000)	2,100,329	2,229,152

See independent auditor's report.

MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Cumulative Statement of Revenues and Expenses
For the Period March 1, 1987 through June 30, 2013

	1987-95	1995-96	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04
	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year
Revenues:										
Contributions	\$ 28,353,996	4,600,925	3,549,226	3,372,596	3,375,152	3,667,172	5,142,451	6,208,414	8,825,598	10,486,038
Investment income	2,721,775	354,126	479,858	84,095	17,134	273,159	212,363	963,823	614,768	905,550
Grant income	-	-	-	-	-	-	-	-	-	-
Total revenues	31,081,771	4,955,051	4,023,084	3,456,691	3,392,286	3,960,325	5,354,814	6,572,237	9,440,366	11,391,588
Expenses:										
Claims paid	12,914,810	2,051,628	1,275,736	2,041,100	2,041,548	1,341,087	4,188,668	2,719,663	3,275,659	2,932,899
Less: Deductible recovery	(745,006)	(26,066)	(6,000)	(6,419)	(6,723)	(4,556)	(109,391)	(65,970)	(106,371)	(69,701)
Salvage recovery	(45,567)	(8,627)	(7,226)	(7,171)	(16,864)	(16,134)	(17,170)	(13,863)	(23,741)	(6,628)
Subrogation recovery	(339,120)	(111,262)	(37,183)	(43,117)	(109,768)	(86,738)	(126,597)	(98,999)	(323,818)	(113,323)
Net claims paid before reinsurance	11,795,117	1,905,673	1,225,327	1,984,993	1,910,173	1,233,359	3,995,520	2,540,831	2,821,729	2,743,247
Reinsurance recovery	(2,397,202)	(177,144)	(22,015)	(492,574)	(100,533)	(76,830)	(1,276,748)	(327,483)	(144,666)	-
Reinsurance recovery aggregate	(495,366)	-	-	-	(229,662)	-	(215,616)	-	-	-
Net claims paid after reinsurance	8,898,549	1,728,529	1,203,312	1,491,819	1,579,978	1,156,529	2,443,156	2,213,348	2,677,063	2,743,247
Claims reserve adjustment:										
Established claims	-	2,993	-	-	-	-	2,171	-	12,307	-
Less reinsurance recoverable estimate	-	(12,453)	-	-	-	(3,016)	-	-	-	-
Net claims expense adjustment	8,898,549	1,743,975	1,203,312	1,491,819	1,579,978	1,155,513	2,445,327	2,213,348	2,689,370	2,743,247
Reinsurance premium	12,463,606	1,502,842	1,075,765	973,632	866,631	802,491	1,482,095	1,707,265	2,113,070	1,970,970
Premiums remitted	992,463	119,937	211,736	240,937	248,803	331,911	417,165	451,578	516,502	793,892
Claims service fee	166,236	14,000	-	7,000	9,500	7,000	7,000	-	-	-
Administrative fee	3,442,076	930,104	1,026,433	1,051,083	1,081,080	1,120,190	1,196,706	1,307,772	1,471,659	1,535,480
Loss prevention services	408,476	(2,085)	-	-	-	-	-	-	-	-
Claims service reserve adjustment	-	2,607	-	-	-	-	5,216	-	5,216	-
Consultants and legal fees	-	-	1,746	2,821	3,916	11,982	921	19,542	20,652	11,325
Maintenance contracts	-	339	-	-	3,916	1,610	10,024	1,045	9,019	8,145
Depreciation	-	29,427	35,061	36,343	37,044	33,156	29,853	30,013	27,766	24,436
Dividends	320,072	153,646	175,756	163,885	172,123	171,980	174,865	172,543	174,875	199,574
Total expenses	26,091,478	4,493,782	3,729,829	3,967,519	3,999,075	3,633,833	5,778,972	5,912,106	7,028,129	7,287,069
Excess (deficiency) of revenue over (under) expenses	4,990,293	461,269	293,255	(510,828)	(606,799)	324,492	(424,158)	660,131	2,412,237	4,104,519
Transfer to fund year										
1991-92	-	-	-	-	-	-	-	-	-	-
1996-97	(772,855)	-	772,855	-	-	-	-	-	-	-
1997-98	(522,307)	-	-	522,307	-	-	-	-	-	-
1998-99	(659,100)	-	-	-	659,100	-	-	-	-	-
1999-00	(380,929)	-	-	-	-	380,929	-	-	-	-
2000-01	(685,572)	-	-	-	-	-	685,572	-	-	-
2001-02	(500,000)	-	(65,066)	-	-	-	-	565,066	-	-
2002-03	(348,772)	-	-	-	-	-	-	-	348,772	-
2003-04	(240,851)	-	-	-	-	-	-	-	-	240,851
2004-05	(171,079)	-	-	-	-	-	-	-	-	-
2005-06	-	-	-	-	-	-	-	-	-	-
2006-07	-	-	-	-	-	-	-	-	-	-
2007-08	(411,343)	(282,379)	-	-	111,343	-	-	-	-	-
2008-09	(297,485)	(125,866)	-	-	-	-	-	-	-	-
2009-10	-	-	(400,000)	-	-	(330,261)	-	-	-	-
2010-11	-	-	-	-	-	-	-	(259,515)	(500,000)	-
2011-12	-	-	(465,652)	-	-	-	(250,000)	-	-	-
2012-13	-	-	(135,392)	(11,479)	(163,654)	(274,731)	(216,498)	-	-	-
Transfer from POL to P&C	-	-	-	-	-	-	250,000	-	-	-
Net position	\$ -	53,024	-	-	-	100,429	261,414	749,184	2,261,009	4,345,370

See independent auditor's report

MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL
Cumulative Statement of Revenues and Expenses, Continued
For the Period March 1, 1987 through June 30, 2013

	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	P&C Safety	Totals
	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund	
Revenues:											
Contributions	\$ 12,037,771	12,370,086	12,811,051	12,592,997	12,437,549	12,163,514	11,419,967	11,488,983	11,294,638	-	186,217,064
Investment income	844,051	748,637	576,830	427,053	200,708	115,717	60,038	(1,991)	(29,732)	-	8,967,956
Grant income	-	-	-	-	-	-	-	-	-	227,305	227,305
Total revenues	12,881,822	13,118,723	13,387,881	13,019,990	12,638,257	12,279,231	11,479,005	11,486,992	11,264,906	227,305	195,412,325
Expenses:											
Claims paid less:											
Deductible recovery	4,940,529	4,750,785	5,472,885	4,914,520	5,444,845	3,571,548	3,641,177	2,661,029	2,201,529	-	72,381,646
Salvage recovery	(292,555)	(176,145)	(646,763)	(282,872)	(456,393)	(233,674)	(221,455)	(217,830)	(58,755)	-	(3,725,440)
Subrogation recovery	(26,477)	(14,636)	(22,484)	(7,052)	(13,363)	(16,791)	(12,138)	(20,952)	(19,191)	-	(314,395)
Net claims paid before reinsurance	(198,153)	(243,459)	(178,587)	(297,484)	(315,459)	(299,158)	(227,499)	(258,669)	(130,584)	-	(3,479,991)
Reinsurance recovery	4,423,534	4,316,545	4,625,051	4,327,112	4,658,627	3,081,925	3,180,081	2,163,578	1,992,998	-	64,861,820
Reinsurance recovery aggregate	(512,647)	(174,678)	(107,481)	(50,992)	(56,348)	-	-	-	-	-	(6,017,342)
Net claims paid after reinsurance	3,810,887	4,141,867	4,517,570	4,276,120	4,602,278	3,081,925	3,180,081	2,163,578	1,992,998	-	57,902,894
Claims reserve adjustment:											
Established claims	-	781	73,051	148,276	215,529	169,904	851,234	1,263,371	2,128,427	-	4,868,044
Less reinsurance recoverable estimate	-	-	4,590,621	4,424,396	4,817,847	3,251,829	4,031,315	3,426,949	4,121,425	-	11,477
Net claims expense adjustment	3,810,887	4,142,648	4,590,621	4,424,396	4,817,847	3,251,829	4,031,315	3,426,949	4,121,425	-	62,782,355
Reinsurance premium	2,525,573	2,478,472	2,817,521	2,817,164	2,738,893	2,683,134	2,621,188	2,248,872	3,072,310	-	48,971,494
Premiums remitted	918,156	553,758	547,725	552,565	592,923	571,260	421,997	402,206	314,891	-	8,550,199
Claims service fee	-	-	-	-	-	-	-	-	-	-	210,736
Administrative fee	1,643,475	1,941,174	2,184,295	2,372,928	2,388,968	2,280,502	2,387,656	2,445,921	2,517,603	-	34,325,130
Loss prevention services	-	2,006	8,024	20,310	23,568	26,515	50,801	92,323	219,503	-	406,381
Claims service reserve adjustment	18,084	130,716	22,856	18,424	30,515	16,191	29,076	24,972	46,923	59,716	455,589
Consultants and legal fees	20,658	51,606	46,073	58,430	51,928	56,666	56,666	55,360	51,133	-	460,895
Maintenance contracts	44,806	41,526	46,372	47,211	50,353	36,939	16,550	3,230	1,806	-	460,406
Depreciation	249,397	299,360	949,129	349,653	399,413	499,593	549,283	-	-	-	572,292
Dividends	9,231,036	9,641,666	10,610,616	10,634,538	11,040,910	9,417,891	10,164,032	8,699,833	10,345,394	59,716	4,573,947
Total expenses	3,650,786	3,477,057	2,777,265	2,385,452	1,597,347	2,861,340	1,314,573	2,787,159	919,512	167,589	163,769,424
Excess (deficiency) of revenue over (under) expenses											33,642,901
Transfer to fund year											
1991-92	-	-	-	-	-	-	-	-	-	-	-
1996-97	-	-	-	-	-	-	-	-	-	-	-
1997-98	-	-	-	-	-	-	-	-	-	-	-
1998-99	-	-	-	-	-	-	-	-	-	-	-
1999-00	-	-	-	-	-	-	-	-	-	-	-
2000-01	-	-	-	-	-	-	-	-	-	-	-
2001-02	-	-	-	-	-	-	-	-	-	-	-
2002-03	-	-	-	-	-	-	-	-	-	-	-
2003-04	-	-	-	-	-	-	-	-	-	-	-
2004-05	171,079	-	-	-	-	-	-	-	-	-	-
2005-06	-	-	-	-	-	-	-	-	-	-	-
2006-07	-	-	-	-	-	-	-	-	-	-	-
2007-08	-	-	-	582,379	423,951	-	-	-	-	-	-
2008-09	-	-	-	-	-	730,261	-	-	-	-	-
2009-10	-	-	-	-	-	-	759,515	-	-	-	-
2010-11	-	-	-	-	-	-	-	465,652	-	-	-
2011-12	-	-	-	-	-	-	-	-	1,051,754	-	-
2012-13	-	-	-	-	-	-	-	-	-	-	435,947
Transfer from POL to P&C											
Net position	\$ 3,821,865	3,477,057	2,777,265	3,153,778	2,070,698	3,591,601	2,074,488	3,252,811	1,971,266	167,589	34,078,848

See independent auditor's report.

MAINE MUNICIPAL ASSOCIATION
PROPERTY AND CASUALTY POOL

Schedule of Claims Development Information



	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year	Fund Year
Required Contributions and investment revenue:										
Earned	\$ 10,622,190	12,125,297	12,486,429	12,993,369	12,766,097	12,550,568	11,643,521	11,419,232	11,508,400	11,264,905
Ceded	2,764,862	3,417,833	3,023,933	3,378,053	3,374,440	3,261,098	2,673,438	2,860,835	2,649,308	3,387,000
Net earned revenue	7,857,328	8,707,464	9,462,496	9,615,316	9,391,657	9,289,470	8,970,083	8,558,397	8,859,092	7,877,905
Unallocated expenses:	1,648,477	1,905,022	2,234,349	2,512,805	2,660,809	2,760,794	2,571,617	2,708,275	2,733,083	2,836,968
Estimated net incurred claims and expense, end of policy year	3,914,536	4,512,101	5,162,582	5,779,666	5,232,566	7,659,582	5,032,317	4,784,569	4,650,987	4,121,425
Incurred	-	430,000	221,920	-	208,910	135,000	-	-	-	-
Ceded	3,914,536	4,082,101	4,940,662	5,779,666	5,023,656	7,524,582	5,032,317	4,784,569	4,650,987	4,121,425
Net incurred claims										
Paid claims (cumulative) as of:										
End of policy year	1,345,716	1,981,089	2,488,367	2,211,892	2,055,110	2,712,283	2,096,083	2,037,267	1,819,632	2,201,529
One year later	2,115,832	2,944,762	3,631,928	3,748,408	3,088,993	4,069,491	2,688,454	3,078,206	2,661,029	-
Two years later	2,391,126	3,537,736	3,852,456	5,032,510	3,644,632	5,176,208	3,393,940	3,641,177	-	-
Three years later	2,811,603	4,824,348	4,506,631	5,313,683	4,452,107	5,299,693	3,571,548	-	-	-
Four years later	2,880,556	4,918,984	4,744,456	5,433,964	4,825,580	5,444,846	-	-	-	-
Five years later	2,907,479	4,930,811	4,748,593	5,447,681	4,914,520	-	-	-	-	-
Six years later	2,928,811	4,939,562	4,749,509	5,472,885	-	-	-	-	-	-
Seven years later	2,929,991	4,940,480	4,750,785	-	-	-	-	-	-	-
Eight years later	2,929,991	4,940,329	-	-	-	-	-	-	-	-
Nine years later	2,932,899	-	-	-	-	-	-	-	-	-
Reestimated ceded claims	-	612,647	174,678	107,481	75,167	56,310	-	-	-	-
Reestimated incurred net claims as of:										
End of policy year	3,914,536	4,082,101	4,940,662	5,779,666	5,023,656	7,524,582	5,032,317	4,784,569	4,650,987	4,121,425
One year later	3,914,536	5,116,289	4,645,484	5,737,635	4,847,030	6,433,600	4,175,623	4,286,428	3,426,949	-
Two years later	3,043,597	4,831,151	4,371,045	5,039,062	4,554,849	5,477,755	3,663,048	4,031,315	-	-
Three years later	3,423,589	4,543,058	4,459,961	4,835,184	4,157,434	4,704,594	3,251,829	-	-	-
Four years later	2,949,979	4,445,557	4,772,055	4,641,930	4,401,812	4,817,847	-	-	-	-
Five years later	2,861,428	4,451,845	4,317,226	4,751,416	4,424,396	-	-	-	-	-
Six years later	2,757,126	4,438,381	4,142,548	4,390,621	-	-	-	-	-	-
Seven years later	2,740,742	3,810,838	4,142,648	-	-	-	-	-	-	-
Eight years later	2,740,456	3,810,887	-	-	-	-	-	-	-	-
Nine years later	2,743,247	-	-	-	-	-	-	-	-	-
Increase (decrease) in estimated net incurred claims from end of policy year	\$ (1,171,289)	(271,214)	(798,014)	(1,389,045)	(599,260)	(2,706,735)	(1,780,488)	(753,254)	(1,224,038)	-

See independent auditor's report.



Message

Fri, Dec 20, 2013 11:38 AM

From:  "Higgins, Thomas" <thomas.higgins@bangormaine.gov>
To:  **Mark Leonard**

Subject: 324 Union Street

Attachments:  Attach0.html / Uploaded File

5K

Chief Leonard,

Thank you for sending the Veazie Fire Department to Bangor for mutual aid support in the early morning hours of December 18th. The standby at Station 5 was appreciated.

Happy Holidays.

Tom

Thomas E. Higgins
Assistant Fire Chief
CEM-ME / MECFO II
Bangor Fire Department
289 Main Street
Bangor, Maine 04401
207-992-4700
207-852-5142 cell

This e-mail, including any attachments, is intended only for the recipient(s) named above, and may be privileged, confidential and exempt from disclosure under applicable law. Any other use, copying or distribution is strictly prohibited. If you have received this e-mail in error, please reply to the sender by e-mail and delete any copies. Thank you.

Town of Veazie

December 26, 2013

Mark Guzzie
25 Peacemeal Lane
Dixmont, Maine 04932

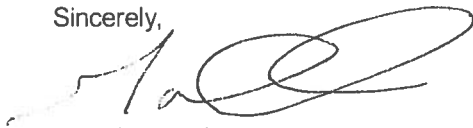
Ref: Local Farmers Market

Dear Mr. Guzzie,

I hope this writing finds you well and you had an enjoyable holiday season. I was provided your name as a contact that may be able to assist me with the desire for the Town of Veazie to begin hosting a farmer's market. I am completely unsure what it entails to get this event off the ground and successful, but I'm aware of the success you have had in Orono, so I was in hopes you may be able to help.

A location has been discussed to have this event with the location being the town's Community Center Parking lot/building. A few reasons we have chosen this location is because of the size of both the building and the parking lot, its close proximity to a large senior housing complex that we have in our community, its located on the bus route and is close to our community garden. I certain there are many other things that need to be considered, but I'm unsure what they may be and is why I'm asking for your assistance. If this is something you or someone else would be willing to discuss with me I would be very interested in speaking to you. I can be reached by calling 207-947-2781, via email at mleonard@veazie.net or by mail at 1084 Main Street Veazie, Maine 04401. I look forward to hearing from you and thank you for your time in advance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Leonard', with a stylized, flowing script.

Mark Leonard

CC: Veazie Town Council

CONTRACT FOR USE OF THE GSSH
COMMUNITY ROOM

Today's Date: _____

Name: _____

Address: _____

Telephone #: _____

Date(s) Needed: _____

Time(s) Needed: _____

Reason Needed: _____

Of People Expected: _____

Use of building is approved

Signature and Date of Approval

Use of building is not approved

Signature and Date of Approval

Cleaning/Damage Security Deposit Paid:

Date Paid, Received By, Amount Received

CONTRACT FOR USE OF THE GSSH COMMUNITY ROOM

I/We agree to abide by the following rules regarding the use of the Community Room at the Graham School Senior Housing in Veazie, Maine.

1. You will only use the space specified in this contract.
2. Smoking is not allowed in or near the building at any time. Smoking is permitted at the end of the parking area. If people attending your function do smoke in the designated areas, please be sure that cigarette butts are disposed of in appropriate receptacles.
3. Alcoholic beverages are not allowed.
4. Spills must be wiped up, swept up or vacuumed up as soon as they occur.
5. You must report spills or breakage to The Housing Foundation Maintenance Department by calling 866-3022. You will be billed the cost of any breakage or additional cleaning not covered by your deposit.
6. Furniture will be put back in its proper place. If the room is not left in its proper arrangement, the cost of having it properly rearranged will be deducted from your deposit.
7. You will provide your own food supplies, beverage supplies, paper cups, plates, eating utensils, napkins and trash bags. Any supplies in the community room are for the use of the property and are not to be used by other building users. Kitchen equipment is available for use if the kitchen is reserved as part of this contract.
8. Decorations are allowed. Please do not use adhesive and be sure to remove all tape when removing decorations.
9. The room(s), including the restroom, are to be left clean and trash free. Please be sure to bring cleaning supplies and equipment with you to assure that this is done.
10. Remove your trash to the trash receptacle when you leave.
11. Please be sure all lights and equipment are turned off when leaving. Check the front and side doors to be sure they are locked and closed tightly. Close and secure all windows. Raise blinds/shades if necessary.
12. When you are finished with your event, return the completed Exit Checklist to The Housing Foundation office at 353 Main Street, Orono, Maine.

Comments:

Signature of User: _____ Date: _____

Signature of User: _____ Date: _____

Signature of Staff: _____ Date: _____

Rental Fees: Community Center: \$25.00, Community Center with use of kitchen: \$35.00

Cleaning/Damage Security Deposit: \$50.00

CONTRACT FOR USE OF THE GSSH COMMUNITY ROOM

Exit Checklist

	All furniture has been returned to the appropriate location.
	Clean up is complete, including but not limited to: vacuuming, floor washing, trash removal, kitchen cleaned, restroom cleaned.
	Any damages or needed repairs have been reported to The Housing Foundation Maintenance Department. **
	All doors and windows have been checked and are closed and/or locked. All shades have been raised.
	All lights have been turned off.
	The exit checklist has been returned to The Housing Foundation office at 353 Main Street, Orono, Maine.

Signature of User: _____ Date: _____

** Indicate what the damage or repair was and to whom it was reported.

Comments:

Dear Mark,

The Board of Directors of Gateway Seniors
Without Walls is grateful for your support.
Your support is crucial for our activity
and service programs.

Sincerely,
Karen Walker

Meeting of the Orono-Veazie Water District Trustees

Held at the District Office on December 3, 2013

Meeting #422 called to order at 7:00 p.m.

Present: Trustee McCormack, Trustee King, Chairman Hall, Trustee Fortier, Trustee Borneman, and Supt. Cross and various members of the public.

Minutes of meeting #421 approved as written.

- Item 1. A true list of water service assessments for November in the amount of \$88,687.74 was committed to Dennis Cross, Treasure by vote of Trustees.
- Item 2. Trustees reviewed Income & Expense Statement for November.
- Item 3. Dennis reported that we ran a TTHM O&M test and the result was 66 ppb.
- Item 4. Public comments: Members of the public, mostly Veazie residents, had extensive discussions with the Trustees. Mostly about water quality related to Trihalomethanes (THM).
- Item 5. The Trustees will review the input from these verbal and written comments and will discuss how to address these concerns at our next meeting.
- Item 6. The meeting adjourned at 7:50 p.m.
- Item 7. The next meeting will be held at the District Office at 7:00 p.m. on January 7, 2014.

Respectfully submitted,

John McCormack

Town of Veazie Planning Board
Meeting Minutes
4 November 2013

Call to Order: 7:02 PM at the Veazie Community School Assembly Room, 1040 School St.

Present : Board members C. Cronan (Chair), K. Tableman (arrived 7:05 PM) , S. Malis-Andersen, and J. Manter (recorder of minutes).

Members of the Public: Town Councilors Robert Rice, Karen Walker, and Tammy Perry; Applicants Brandon & Chuck Lawrence and Randy Bragg (Trade Winds Development); Town Mgr. Mark Leonard; Citizens William Reed, Andy Brown and Ron Rideout.

Minutes: 7 October 2013 – Moved to accept as presented, with correction to add a change to 4) “public services” to “public sewers”, and add “traffic impacts”; S. Malis-Andersen; Seconded: C. Cronan; Voted: 4 – 0.

1) Completion Review - Redevelopment of 1215 State St. by Tradewinds Development

These following items from the checklist reviewed & discussed by the Board, referring to presentations from the applicants:

Fees – public notice/abutters' notification	Signage
Deed – proof of ownership	Interior use
List of neighbors	Building plans
Location map	Valuation
Dimensions/district (C-1)	Landscaping/buffers/screens
Structures/easements/driveways	Erosion/sedimentation plan
Topography	Declaration
Storm water	Fire protection
Valuation	Technical/financial capacity
Tax map/lot #s	Photos
Site map	Taxes/assessments
Utilities	DEP permit
Parking/loading	Inspection authorization
Lighting.	

Moved to find the application complete with the exception of

- Deed (to be provided)
 - Abutting neighbor notification list (to be provided)
 - Technical/financial capacity (to be provided:
- J. Manter; seconded: S. Malis-Andersen; voted: 4 – 0.

(The absence of CEO J. Larson, who would have received these materials and distributed these to the Board, partially explains the missing documents).

2) Public Hearing – Tradewinds Development – 1215 State Street Filling Station & Convenience Store

Chm. Cronan explained the Public Hearing procedures and opened the hearing at 7:40 PM. The applicant's representative, Randy Bragg, made a brief presentation, noting:

- 3500 sq. ft. wood-framed structure
- dangerous intersections closed, with entrances from State St. & May St.
- 12' – 15' access lane
- 2 gas pumps
- pilon sign at intersection
- re-use of existing utilities
- lighting sited on proposed building
- opening by May 1st (tentative)
- negotiation w/Dunkin' Donuts.

Public Comments & Questions –

- Tammy Perry (Town Council Chair) – glad to hear about Dunkin' Donuts(!)
 - Letter from Fire Chief? (Yes – M. Leonard)
- Andy Brown, 1233 State St., - impact on neighborhood positive
 - received public copy of application materials
- Board members – no further questions.

Chm. Cronan closed the Public Hearing & proceeded to Planning Board deliberation at 7:50 PM.

3) Deliberations & Decision

Findings of Fact for application on 1215 State Street:

J. Manter went through the standards in the Land Use Ordinance. The consensus of the Planning Board members is that, with exceptions to be noted in the approval, these standards have been met by the applicants.

Decision:

.Motion – to approve the application as presented to the Planning Board, conditioned upon the applicants addressing these following requirements directly with CEO J. Larson

- Town possession of Deed document to 1215 State St. property
 - verification of neighbors w/in 500' of site have been notified
 - signage acceptable to the standards of the Land Use Ordinance provided
 - building plans developed appropriately
 - Storm water concerns are mitigated properly: C. Cronan; seconded: K. Tableman;
- voted: 4 – 0.

Other Business:

The Planning Board has been invited to a Town Council meeting (12 Nov.). the Board will discuss these following items at this meeting:

- Comprehensive Plan (Bill Reed addressed the Board on Comprehensive Planning)
- new Storm Water Ordinance
- Open Space requirements.

Next meeting: Dec. 2nd.

Adjourned: 8:22 PM.

Moved: C. CRONAN.

Respectfully Submitted,

J. Manter



Seconded: S. MALIK-ANDREWS **Voted:** 4-2 to approve
as presented ..

**Veazie School Administrative Unit
1040 School Street
Veazie, Maine 04401
Telephone (207) 947-6573**

TO: Veazie School Committee
FROM: Scott Nichols, Principal
Richard A. Lyons, Superintendent of Schools
DATE: January 14, 2014
SUBJECT: **School Committee Meeting - 7:00 p.m.**
Veazie Community School Library

AGENDA

- I. Call of the Roll
- II. Pledge of Allegiance
- III. Approval of Minutes of Regular Meeting of December 2, 2013
- IV. Adjustment to Agenda
- V. Persons Desiring to Address the Committee
- VI. Acknowledgements
- VII. Board Chair
- VIII. Personnel
 - A. Resignations
 - B. Nominations
- IX. Principal Report (Exhibit)

- X. Superintendent Report
 - A. Distribution of MSBA Handbook
 - B. December Financial Statements (Exhibit)
 - C. Draft Timeline of Fiscal Year 2015 Budget (Exhibit)
 - D. Overview by Director of Special Services
- XI. New Business
 - A. Discuss and act on custodial contract for 2014-2015.
- XII. Old Business
 - A. Report of Water Testing
- XIII. Board Policy
 - A. Discuss and act on second reading of Policy KFB, Vehicles on School Property (Exhibit)
- XIV. Request for Information
- XV. Executive Session to discuss contract negotiations between the Veazie School Committee and the Veazie Education Association, according to 1 M.R.S.A. § 405(6)(D)
- XVI. Next Meeting - February 3, 2014
- XVII. Adjournment

Request for Proposals for Veazie Powerhouse “A” Station Redevelopment

Prepared by: Penobscot River Restoration Trust

December 20, 2013

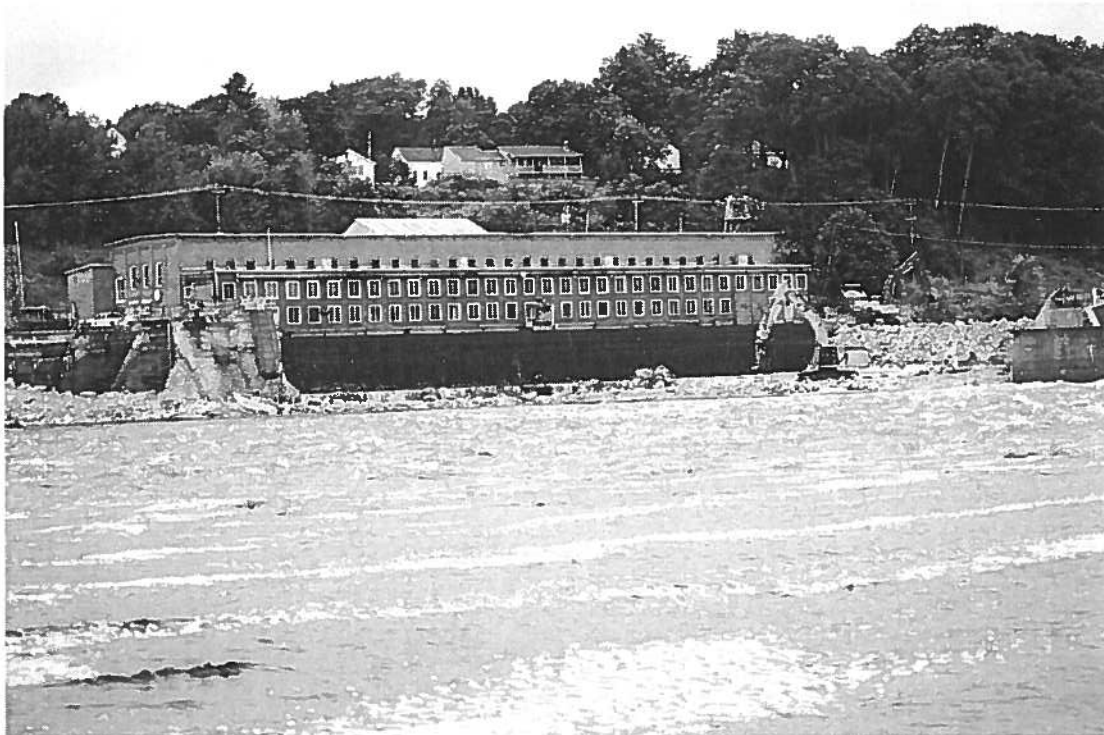


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Purpose

The purpose of this request-for-proposal (RFP) is to ascertain whether a viable development proposal exists for reuse of the Penobscot River Restoration Trust (Penobscot Trust)'s Veazie Station A Powerhouse, located off of Veazie Street in the town of Veazie, Maine. The current structure was constructed in several phases over the period of 1886 to 1913 and has served for the past century as a key element of the Veazie Hydroelectric project. The dam associated with the Veazie Hydroelectric Project has been largely removed, with some additional close-out work to be completed in 2014. Powerhouse "B", a smaller powerhouse also previously associated with the Veazie Hydroelectric Project, was removed in the spring of 2013.

The Penobscot Trust intends to make a decision with respect to disposition of the facilities in January, 2014 based on a variety of factors including the availability of project funding and consistency with the Penobscot Trust's mission, legal and funding obligations.

Submittal Requirements

Individuals or other entities interested in the redevelopment of the subject facilities must submit a written proposal to the Penobscot Trust not later than 3:00 PM on Wednesday, January 15, 2013. Submittals shall be in an Adobe .PDF format and made via email to the Penobscot Trust attn: Jennifer Curtis jennifer@penobscotriver.org.

Proposals shall include the following components:

1. A detailed description of the development proposal.
2. A discussion of the capital costs (both hard and soft costs associated with the development proposal, as well as a summary of proposed cash-flow.
3. A timeline/schedule for the proposed redevelopment.
4. Evidence of the proposer's financial capacity to underwrite the project.
5. Evidence of the proposer's technical capacity to complete the project.

Development Bond

Upon acceptance of a redevelopment proposal by the Penobscot Trust, the successful developer shall provide a Bond or letter of credit in the amount of \$250,000. Bonds or Letters of credit shall be drawn upon a surety of a financial institution licensed within the State of Maine and acceptable to the Penobscot Trust. Bonds/Letters shall be released by the Penobscot Trust upon successful completion of the capital improvements at the site.

Review of Proposals and Process for Selection

Proposals will be reviewed by the Penobscot Trust with expert consultation as needed. All development proposals will be treated as confidential information. It is expected that one or more meetings will be held with those submitting proposals that appear to be viable and consistent with the intended mission for the site.

It is intended that a decision be made not later than January 15, 2014.

Future Use / Consistency of Mission

The Penobscot Trust purchased the existing facilities using funding acquired from a variety of public and private sources, including federal agencies, non-governmental entities and individuals. In transferring ownership of the facilities to another party for redevelopment the Penobscot Trust must ensure that such future development use is consistent with its organizational mission to restore and preserve the natural qualities of Maine's Penobscot River and its tributaries, as well as any other applicable funding and legal obligations.

Background

In 2010, the Penobscot Trust purchased the Veazie facility, including the powerhouse, as part of the Penobscot River Restoration Project in a widely publicly noticed transaction. The Penobscot Trust has met with town officials periodically since the project was first proposed (2003) to discuss a range of project-related topics, including ultimate disposition of the powerhouse (post-dam removal). As discussed with the Veazie Board of Selectmen, the Penobscot Trust is now issuing this RFP, to ascertain whether prospective developers may have sufficient interest and capacity to proceed with redevelopment of this unique building in a unique setting. The Penobscot Trust will consider this RFP as part of its decision regarding the disposition of the powerhouse in the context of its overall mission, funding obligations and legal responsibilities.

Individuals considering submittal of a development proposal in response to this RFP are encouraged to discuss with Veazie town officials any applicable laws and regulations, or any matters of interest related to redevelopment proposals.

Site History

The Veazie Station A Powerhouse is located off of Veazie Street near the Penobscot River's head-of-tide in the town of Veazie, Maine. The current structure was constructed in several phases over the period of 1886 to 1913 and has served for the past century as a key element of the Veazie Hydroelectric project (FERC #2403). The dam associated with the Veazie Hydroelectric Project has largely been removed, with some remaining work to be completed in 2014. Powerhouse "B", a smaller powerhouse also previously associated with the Veazie Hydroelectric Project was removed in the spring of 2013. The remaining features of the Veazie Hydroelectric Project are the Veazie Powerhouse "A" (Powerhouse) and the lands associated with the project. Prior to its use as a hydropower facility, the site was part of a larger complex of sawmills and related industrial uses associated with the regional lumber industry.

In 2010, the Penobscot River Restoration Trust, a non-profit organization charged with completing the core aspects of the restoration effort, purchased the Veazie Powerhouse and related property as Part of the Penobscot River Restoration Project, an innovative public-private effort to help restore self-sustaining runs of endangered Atlantic salmon, endangered shortnose sturgeon,

threatened Atlantic sturgeon and several other species of native sea-run fish while rebalancing hydropower generation on Maine's largest river system pursuant to a legal agreement between the Penobscot Indian Nation, seven conservation groups, hydropower companies, and state and federal agencies. Members of the Trust are: the Penobscot Indian Nation, American Rivers, Atlantic Salmon Federation, Maine Audubon, Natural Resources Council of Maine, Trout Unlimited, and The Nature Conservancy. Project partners include the U.S. Department of Interior (Bureau of Indian Affairs, National Park Service, and U.S. Fish & Wildlife Service), National Oceanic and Atmospheric Administration (NOAA), the State of Maine, PPL Corporation, the former dam owners, and more recently, Black Bear Hydro Partners, LLC.

Site Description & Components

As noted above, the current structure was constructed in several phases over the period of 1886 to 1913 and has for the past century been part of the Veazie Hydroelectric project (FERC #2403). The powerhouse is constructed primarily of brick masonry on a stone masonry foundation, although the portion of the structure that housed the 15 turbine-generator units is wood framed and wood sided. Approximate dimensions of the structure are 239 feet long by 113 feet wide (see attached Plan and Photographs).

Property Description

The Penobscot Trust owns, subject to various easements, parcels totaling approximately 26 acres along the western shore of the Penobscot River in the Town of Veazie, Maine. A portion of this property is available for consideration for reuse. Under this RFP as indicated by the boundaries drawn on the site plan. The site includes the Station A powerhouse building, small outbuildings, gravel and asphalt-surfaced drives and parking areas (see attached Plan and Photographs). Topography in the project area is generally flat in the developed area near the river, but rises rapidly on a steep slope away from the river.

Environmental Considerations

Phase I and II Environmental Site Assessments (ESA's) were performed for the facility in 2004 and 2008, respectively. In addition, concrete chip sampling work was done to document the potential for Polychlorinated Biphenyl (PCBs) within the concrete slab in the former electrical room. Copies of these documents are available to download from the RFP website.

Subsurface Conditions

Following is an excerpt from the Phase II ESA prepared and issued by Summit Environmental Consultants, Inc. in 2008, the full text is available to download from the RFP website:

“A total of sixteen soil borings were advanced at the Site. In general no visual or field screening evidence of impacts were noted in subsurface soil samples with the exception of an observed coal ash type residue in a sample from GP-06. However, 2 surface soil samples were collected from

the vicinity of the Doghouse and Transformer, as discussed in Section 4.3.1.”

Development Considerations:

Permits:

Local Permits and Building Code Compliance

Permits that will likely be required from the Town of Veazie include a flood hazard development permit, shoreland zoning permit, and building-land use permit. For more information, visit the Veazie Code Enforcement website < http://www.veazie.net/Public_Documents/VeazieME_Code/index>.

State

Permitting with the Maine DEP under the Natural Resources Protection Act (NRPA) will likely be required for redevelopment of the facility, due to its proximity to the Penobscot River. Depending on the nature and magnitude of development proposed, the project may trigger the need for approval from the Maine DEP under the Site Location of Development Law (Site Law). For those projects which meet the threshold for jurisdiction under the Site law, the DEP is typically concerned with water supply, wastewater disposal, solid waste disposal, stormwater management, impacts to wildlife and fish, and other environmental concerns.

Federal

The U.S. Army Corps of Engineers (USACE) will have jurisdiction over any redevelopment proposal which impacts areas below the high water mark of the Penobscot River under section 404 of the Federal Clean Water Act. Typically, the USACE and the Maine Department of Environmental Protection work together to review and approve such permits.

Historic Preservation

The Maine State Historic Preservation Office previously determined that none of the three Projects (Veazie, Great Works or Howland) contain buildings or structures that are eligible for the National Register of Historic Places.

Parking/Vehicular Access

The Powerhouse is accessible via Veazie Street. There is limited parking around the building on the three sides not facing the river.

Water/Sewer

The site is connected to the Veazie municipal water supply and sanitary sewer system. According to the 2010 Summit Environmental Site Assessment, there is a sewage pumping station located in the lower portions of Powerhouse A.

Heating System

The building was previously heated via radiant heat from the electrical turbine generating equipment. As the equipment is no longer in place, the building currently does not have a heating system. There is currently no air conditioning equipment at the site.

Electric Service

The building and site are wired for electrical service. Although the facility's primary connection to the "grid" was severed as a part of the decommissioning activities, a service entrance was reinstalled to provide basic power to the facility.

Security

Currently, there is a chain link fence around the area of the powerhouse, with a gate at the driveway entrance that is locked when the facility is unattended. The building is also locked when not in use.

Fire Protection

The building reportedly does not possess fire suppression systems. A municipal hydrant is located adjacent to the main gate.

Communications & Technology Infrastructure

High speed internet is available in this area.

Demographics (local/regional)

According to the 2010 census data there are approximately 1,919 residents in the town of Veazie, with a median age of 43.4 years. The census data indicated there were 828 occupied housing units and 56 vacant ones. 1, 748 residents were over the age of 16. Approximately 30% of that population is not in the labor force. The unemployment rate was reported at 3.4%. The mean commute time was reported as 20 minutes. The median household income was reported at \$63,929, and per capita income was reported at \$31,003.

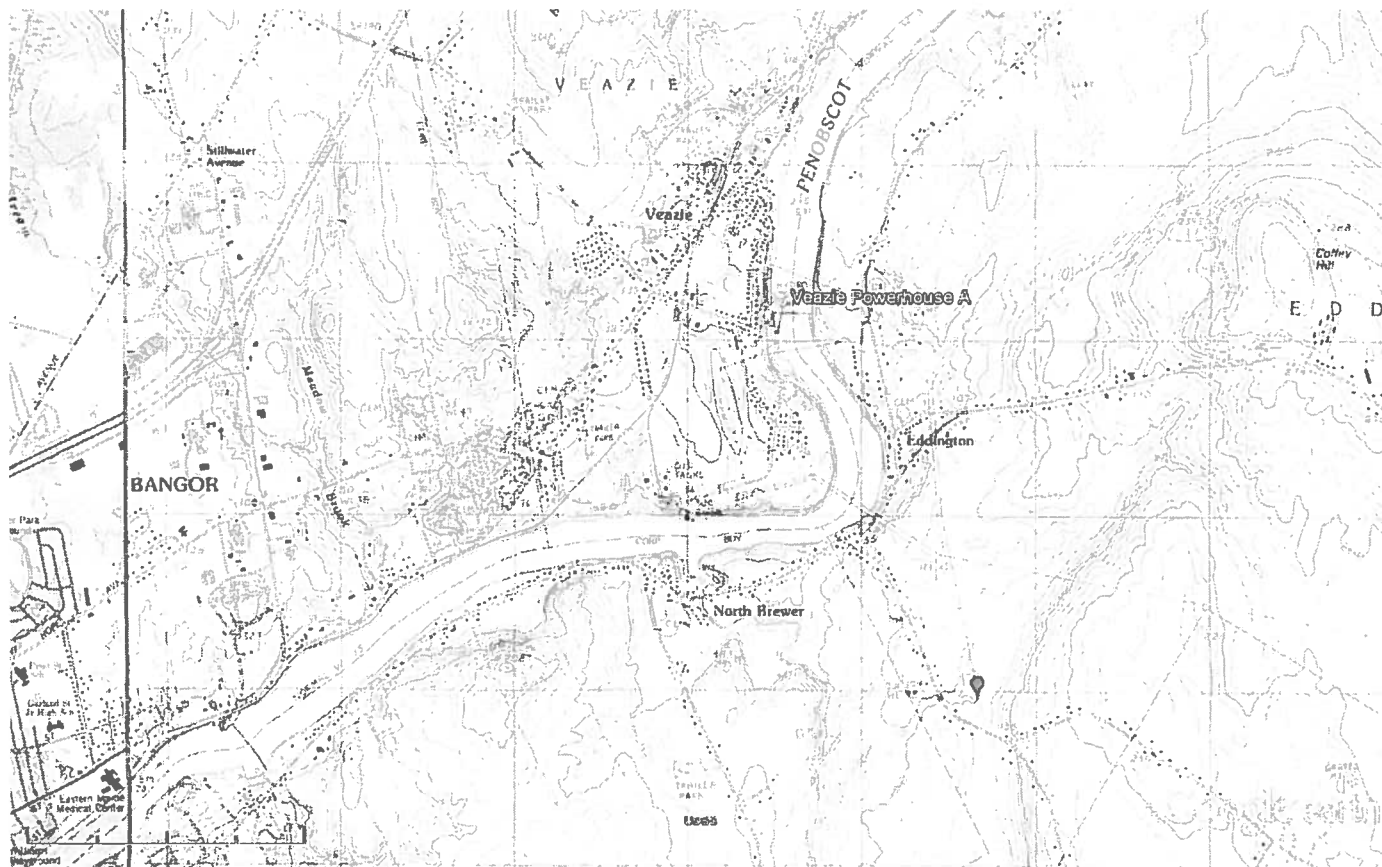
According to the 2012 census data, the population of Penobscot County is 153, 746, with a high school graduation rate of 90.4% and a median household income of \$43,382.

Figures

- Site Plan
- Site Location Map

Appendices

- Photographs



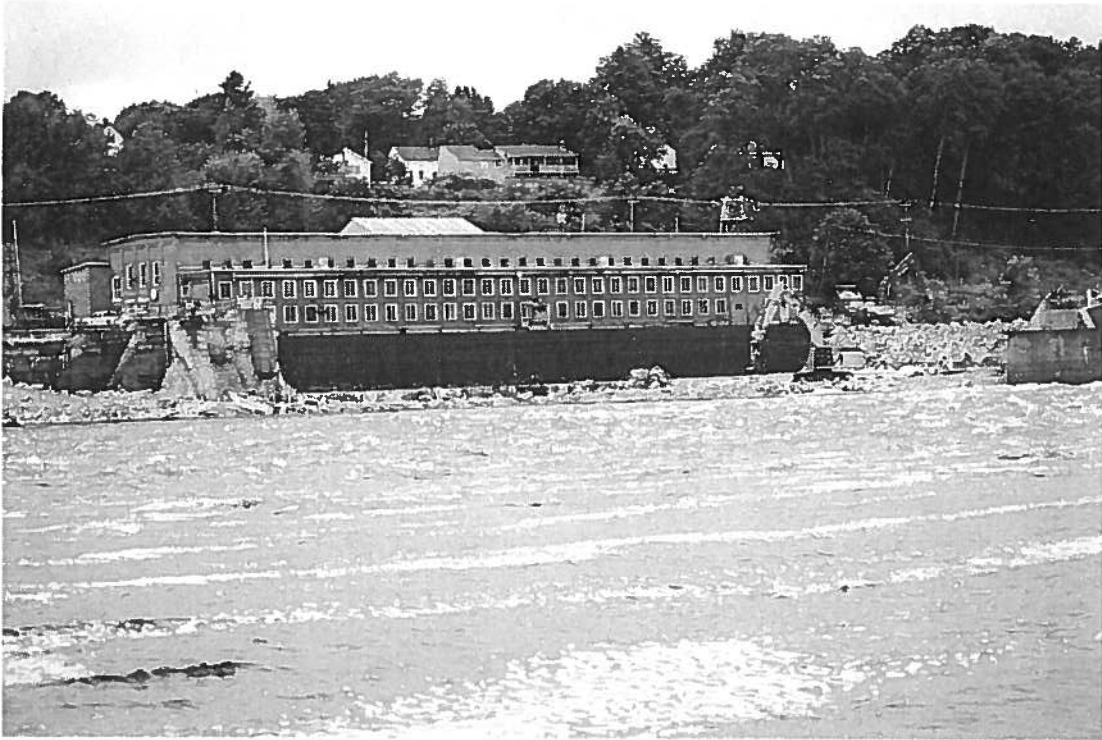
Google earth

miles
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Appendix A
Veazie Powerhouse "A" Photos

Exterior



Early August, 2013



November 12, 2013

Appendix A
Veazie Powerhouse "A" Photos

Interior



Main corridor



Ceiling

December 19 2013
W-P Project No. 12737A

Ms. Tera Pare
Maine Drinking Water Program
State House Station
Augusta, Maine

Subject: December 2013 Progress Report
Administrative Consent Order
Orono-Veazie Water District
PSID: ME0091210

Dear Ms. Pare:

On behalf of the Orono-Veazie Water District, we are hereby submitting this requested Progress Report summarizing actions taken by the Orono-Veazie Water District to reduce disinfection by-products in their water system. This report is being submitted in accordance with the schedule prescribed in the Administrative Consent Order dated November 4, 2013 which was issued to the District by the Maine Drinking Water Program.

We are pleased to report that actions taken by the District over the past 6 months have successfully reduced disinfection by-products in the water system to concentrations below regulated levels for four consecutive quarters. On this basis, we believe the District has met the intent of the administrative action. We request on behalf of the Orono-Veazie Water District that the Consent Order be lifted, and that they be relieved from further action by the program

This final report is intended to provide background and context to the appended reports, as well as to offer additional actions proposed by the District to further reduce disinfection byproducts in the system on a sustained, long-term basis.

Background

The Orono-Veazie Water District (District) serves just under 2,200 customers. The Stage 1 DBPR limits the amount of disinfectant residual and disinfection by-products allowed within water distribution systems. Under the Stage 1 DBPR, the USEPA maximum contaminant level (MCL) for TTHM is 80 µg/L (ppb) when calculated as a running annual average. For systems serving fewer than 10,000 people, compliance with the TTHM standard is determined by the running annual average (averaged over four quarters) of one (1) sample per quarter, taken at the maximum residence time. To



comply with the rule, the District was required to sample at one location in the distribution system where the highest detention time is suspected. In the OVWD system, this location is in Veazie.

During October 2011, the Department of Health and Human Services, through its Drinking Water Program (DWP), issued a Notice of Non-Compliance to the Orono-Veazie Water District for the running annual average exceeding Stage 1 DBPR MCL for Total Trihalomethane (TTHM) beginning in the third quarter of 2011.

The running annual average of TTHM levels during this time period ranged from 84.1 to 89.2 µg/L at the District's Veazie sampling location (see Table 1, below).

Because of this exceedance, the DWP required the District to take the following actions:

- Provide public notice in its Annual Consumer Confidence Report
- Inform the DWP as to its progress in investigating the cause of high TTHMs
- Develop a plan to lower TTHM levels in the distribution system, and
- Continue to monitor on a quarterly basis and submit monthly operating reports.

In accordance with the Order, the District submitted a written action plan to the DWP on March 28, 2013 proposing the following two specific action items for bringing the water system into compliance:

- Plant Optimization Studies – Evaluate the existing water chemistry and water treatment plant processes using field and bench scale testing to optimize organic removal, and
- Comprehensive Flushing Program – A comprehensive flushing program in the Veazie area in areas of high water age was designed and implemented.

The results from these two efforts are compiled in the attached reports and discussed briefly below.

Orono-Veazie Water System and Existing Treatment Process

The Orono-Veazie Water District provides public water to the towns of Orono and Veazie and the University of Maine in Orono. The distribution system is linear and large, extending a distance of over three miles from the Bennoch Road Water Treatment Plant in Orono to the terminus of the distribution system in Veazie. Approximately 100,000 gallons per day demand on average are transmitted from Bennoch Road to Veazie via a 16-inch iron water main which extends down to the sampling location on School Street and on to Eagle Drive. In the Veazie area, water is stored and pressurized for consumption and fire protection in the 750,000 gallon Buck Hill Water Storage Standpipe.



Water is supplied to the system from three actively used groundwater wells located near the Bennoch Road Water Treatment Plant. These are designated as Well #1, Well #2, and Well #3 (there is a Well #4 that is high in color and not routinely used). These gravel wells are capable of supplying over 1,000 gpm when flows are combined. Well #2, and Well #1 to a lesser extent, each contain naturally occurring organic matter (NOM) which is the precursor to the formation of disinfection by-products. Water is pumped from the wells through the Water Treatment Plant's filter vessels and into the distribution system at sufficient pressure to bring water to the overflow elevation at the Buck Hill Standpipe in Veazie.

The Bennoch Road Water Treatment Plant consists of six "greensand" pressure filters and chemical treatment. The filter vessels are filled with 36-inches of granular media consisting of a 12 inch layer of anthracite coal filter media over 24 inches of Greensand Plus™ media (manufactured by Inversand of Clayton, NJ). The surfaces of both greensand and greensand replacement media adsorb and oxidize dissolved manganese, transforming it into a solid manganese dioxide coating on the media.

The adsorption sites on the media are continuously regenerated using a very dilute solution of sodium hypochlorite. Addition of sodium hypochlorite upstream of the filters is also provided to oxidize dissolved iron present in the source water. The oxidation is intended to precipitate the iron from a dissolved state into a solid particulate, which can then be filtered out within the anthracite cap. The sodium hypochlorite serves the additional role of disinfecting the filter bed to prevent the growth of iron bacteria on the media granule surfaces. The District also applies sodium hypochlorite after filtration treatment, at the point of entry into the distribution system, for the purpose of providing a free chlorine concentration of approximately 0.2 mg/L within distribution system piping to protect against microbial pathogens during water main breaks or backflows from cross connections.

A chemical feed of Alum or ACH coagulant is applied upstream of the filters to coagulate and agglomerate NOM into a filterable, particulate state, for removal within the anthracite cap, along with the iron. Sodium hydroxide (caustic soda) is also applied to adjust the pH and alkalinity of both the water being treated and the finished water.

The variety of factors influencing formation of TTHM (NOM, pH of chlorination, water age, condition of piping) presented an opportunity for the District to adopt different simultaneous operational approaches that would each contribute to reducing TTHM formation, thereby helping the District come into compliance without burdening the served community with the large capital costs that would be required for substantially different treatment facilities.

Investigative work included review of previous piloting (2007-2008) and bench-scale testing work, the examination of existing water sources, plant processes, and chemistry. Appended reports and tables detail the results of studies, including bench scale testing, process performance



monitoring/benchmarking, distribution system monitoring, water age management, sediment removal, and the required initial work preliminary to explorations for water source replacement.

Plant Optimization Findings and Changes in Operation

As described, Wright-Pierce conducted the following studies during the early summer of 2013 to understand whether plant performance could be improved by changing the treatment chemistry at the facility.

These results from these efforts are summarized below and described in detail in the appended report dated June 25, 2013.

Bench-Scale Testing. The District has historically used two coagulants; (1) Aluminum chlorhydrate (ACH) and (2) Aluminum sulfate (alum). Both chemicals were reexamined using jar tests for their performance in removing iron and NOM (measured as total organic carbon (TOC)). The bench scale testing was also used to simulate and predict TTHM formation in the distribution system under various treatment conditions.

A 18-hour Simulated Distribution System (SDS) test of coagulated and settled water from selected test jars indicated that the plant chemistry is capable of keeping TTHM formation to levels in the range of 35 to 45 parts per billion (ppb) within the distribution system over that time period. This is 44% to 56% of the TTHM 80 ppb MCL. The difference between 18 hour SDS and sample results shown in Table 1 demonstrates how water age is contributing to TTHM formation within the distribution system.

Tests from jars coagulated with ACH resulted in 35-35.5 ppb levels compared to two tested alum jars which resulted in 44.2-45.2 ppb levels, suggesting there may be an advantage to ACH. However, neither coagulant demonstrated significant removal of natural organic matter (NOM), measured as TOC, over those levels present in the raw water.

This, and previous testing, found that iron removal for this blended water source was more dependent upon the coagulation reaction than upon oxidation. Results suggested that a small dose of 1.5 mg/L potassium permanganate may be associated with improved iron removal performance.

The bench scale testing resulted in two recommendations:

- Relocate coagulant injection closer to the Well #2 discharge to improve reaction time prior to filtration. The District is now considering this adjustment.
- Implement a program of water age management in Veazie.



Changes in Treatment. The District reduced the pH of water moving through its treatment system from approximately 9.5 to approximately pH 6.3 – 7.3, which is the pH range optimal for the performance of greensand filtration. Operating at a lower pH is important for limiting the creation of TTHM both as water moves through the treatment plant and within the distribution system.

Source, Plant, and Distribution System Monitoring. Additional sampling was conducted as part of the bench scale program to better understand performance of the filters.

Turbidity, total and dissolved iron and aluminum, free chlorine residual, and alkalinity were collected from raw source water, filter influent and filtered effluent. A complete set of data was collected from two individual filter runs; one at the beginning of each run and a second just before initiation of backwash sequence. Operating records show that iron leaving the filters during a normal filter run (not just at the end of a filter run) may range from 0.2 to 0.3 mg/L, suggesting that performance of the filters could be improved. Aluminum was also found in the distribution system in much higher concentrations than in the raw water supply.

Both alum and ACH coagulants contain aluminum, which is the source of the aluminum found in distribution system samples. Unfiltered aluminum coagulant and iron in the filter effluent can form very small, visible particulates within the distribution system. These become visible to the consumer as turbidity and color. The turbidity is ultimately accumulated as sediment within the water mains.

The importance of turbidity to TTHM control is that turbidity and sediment provide substrate for biofilm growth, which consumes chlorine residual and contributes to TTHM formation. Sediment can re-suspend as turbidity during hydraulic turbulence or during flow reversal in pipelines. To better understand this problem, additional sampling in the distribution system was proposed. The attached letter dated October 26, 2012 describes the sampling plan in detail. A brief summary of this work is described below.

Four samples (2 in Veazie, and 2 in Orono) were collected from the sampling sites that are visited for routine monthly coliform samples. These were timed so that one set was taken when alum coagulant was in use and a second set taken when ACH was in use.

Results showed that concentrations of dissolved iron and aluminum were similarly low at the four sample sites, with aluminum slightly higher when ACH was in use. However, overall the concentrations of dissolved species was sufficiently low (aluminum was in the range of the low concentrations found in normal raw groundwater water) to not pose a concern. The concentrations of dissolved iron did not appear to be related to the coagulant in use at the time of sampling (alum or ACH).



However, iron and aluminum as suspended particulate (i.e., turbidity) were found in higher concentrations at the two Orono sampling sites. The monitoring showed much less suspended particulate iron and aluminum at the Veazie sample sites (an area with higher water age). This data suggested that, because the Veazie sample sites were in a location with less demand, water velocity in the pipelines may have been lower compared to those in Orono, and perhaps less likely to suspend sediment. This data again suggested that aggressive flushing in the Veazie area would provide benefits to water quality.

Unidirectional flushing, completed in the Veazie area at a later date (September 2013), was observed to remove substantial amounts of sediment. This suggests that the occurrence of turbidity is not related to water age, nor to the coagulant used, but to local hydraulic conditions at the time of sampling (water demand, pipeline velocity).

Water Age Management and Distribution System Cleaning (flushing)

Water age, sediment, tuberculation, and biofilm in water distribution system tanks and piping contribute to the formation of disinfection by products. Flushing is the primary tool used for distribution system cleaning, as well as an important remedy for managing water age. An initial 'Water Age Management and Flushing Program' dated June 26, 2013, and a revised version with additional information dated August 9, 2013 were developed by Wright-Pierce to guide the flushing program. These documents are attached for reference. A synopsis of our findings and interim actions taken by the District to reduce water age in Veazie are described below.

Water Storage Tank. The Buck Hill Standpipe exhibits very little daily fluctuation in the level of water within the tank, which indicates low water turnover and high water age. System hydraulic conditions make daily water level fluctuation difficult to achieve in the Buck Hill Standpipe. The District has been able to do this to a limited extent by reducing water flow rate, especially for Well #2 when possible, however it is difficult to maintain daily movement in Buck Hill in this way when demand in Orono is high.

During the summer and early fall months, the problem of water age is made worse when water warms in the storage tank, becoming trapped by colder, denser water below (stratification). Periodically draining water storage tanks during late summer/early fall season is an accepted strategy for addressing this problem. The District is fortunate that water demand is down during the summer months when the University is not in session. After having wells cleaned during August 2013, the District drained down the Buck Hill Water Storage Tank, and had it cleaned, disinfected, and refilled prior to starting a



program of unidirectional flushing. Tank draining and cleaning was completed during September 2013.

Distribution Piping Cleaning. Unidirectional flushing is the most effective way to clean piping. As part of this effort, a unidirectional flushing program was created for the Veazie area, and completed during the week of September 22, 2013. The method ensured that flushing water, originated from clean sources (Orono and the newly cleaned Buck Hill Tank), was forced to travel at a sufficiently high velocity to suspend and remove sediment. High velocities were maintained until hydrant water ran clear.

Improvement of Source Water Quality

The District recognizes that its well supply is high in organic matter and complicated to treat. Previous piloting work showed that each well has different concentrations of organic matter and each requires different chemical regimes to optimize treatment. The treatment chemistry is further complicated by changing raw water conditions during a pumping cycle. To address this issue, the District has implemented several interim measures to manage and normalize water quality in the existing well system. As a long-term strategy, the District has begun the process of identifying a new source of groundwater supply at several sites along Bennoch Road that may hold promise for a higher quality source of supply with lower concentrations of organic matter. A brief description of these action items follows.

Source Management to Reduce NOM. Compared to the other Wells used by the District, the Well # 2 has the most color and the highest levels of NOM. For this reason, the District has limited use of Well #2 during the summer months when demand is lower. This operational change has reduced organic matter entering the treatment process and helped reduce TTHM formation in the system when the supply is most reactive during warmer, summer months.

Source Replacement. The District has moved forward to complete a program of exploration to replace Well #2, which is the primary source of NOM in the system. This well is needed to meet the demands in the system but has the poorest water quality. Furthermore, the performance and yield of this well has declined over the years. At the present time, this is the most feasible, long-term approach to solving the problem of TTHM in the Orono-Veazie system.

An initial review of area geology and a windshield survey has been completed as described in the memorandum dated November 13, 2012, revised February 12, 2013. Several high potential sites located in the esker formation north of the current well field along Bennoch Road show promise as potential new supplies. The District has received a funding commitment through the 2014 Drinking



Water State Revolving Loan Fund to complete a program of exploration of these sites. The District is now actively pursuing this option and is the process of negotiating land agreements to begin the exploration program.

Compliance History

Compliance with the Stage 1 DBPR is based upon the running annual average of four consecutive quarters of sampling results. The District is required to collect one sample per quarter.

The Maximum Contaminant Level (MCL) is 80 ppb calculated as a running annual average, as previously described. If the running annual average exceeds 80 ppb, the water system would become out of compliance with the Stage 1 DBPR. Table 1 shows the sampling results and running annual averages for TTHM measured at the Veazie test site.

Table 1
TTHM Compliance Sampling Results
Orono-Veazie Water District

Year	Quarter	Sample Date	Sample Result, ug/L (ppb)	Running Annual Average (RAA), ug/L (ppb)	Notes
2011	1	02/15/2011	70.9	70.9	Compliant
	2	06/28/2011	85.1	78.0	Compliant
	3	09/21/2011	96.5	84.2	MCL Exceedance
	4	12/6/2011	104.0	89.1	MCL Exceedance
2012	1	02/07/2012	71.0	89.2	MCL Exceedance
	2	05/09/2012	64.5	84.0	MCL Exceedance
	3	09/17/2012	116.0	88.9	MCL Exceedance
	4	12/28/2012	84.9	84.1	MCL Exceedance
2013	1	03/21/2013	45.0	77.6	Compliant
	2	05/16/2013	71.8	79.4	Compliant
	3	09/20/2013	71.2	68.2	Compliant
	4	11/20/2013	76.1	66.0	Compliant

MCL = Maximum Contaminant Level



Table 1 shows that the District was out of compliance from the third quarter of 2011 through the fourth quarter of 2012. However, the actions taken by the District in 2013, described herein, has resulted in 4 consecutive quarters, starting with the first quarter of 2013, meeting the MCL of 80 ppb.

The Orono-Veazie Water District is now in compliance with the Stage 1 DBPR in advance of the Administrative Consent Order's September 30, 2015 milestone for achieving compliance with Stage 1 D/DBP Rule.

Conclusions and Recommendations

The District accomplished compliance over the past four quarters of 2013 using a strategy which adjusted treatment, reduced water age, and implemented unidirectional flushing to reduce TTHM formation. The District has obtained funding through the Drinking Water Program to explore for a new source of groundwater which will replace the Well #2 source. The District has committed to replacing Well #2 and to continue unidirectional flushing during the late summer season to reduce water age and to remove accumulating sediment.

The District is requesting that the Administrative Consent Order be lifted on the following basis:

- The District has met the September 30, 2015 deadline early for reporting RAA below the MCL for 4 consecutive quarters for all DBPs regulated under the Disinfection By-Products Rule.
- The District has continued to monitor and report for all regulated contaminants in accordance with state and federal safe drinking water regulations.
- The District has complied with public notification requirements.

Wright-Pierce recommends and the District agrees to the following:

- In the Veazie distribution system, continue to implement unidirectional flushing to manage water age and remove sediment during the late summer/early autumn time period. The District will determine the best time of year and extent of the flushing on an annual basis based on good judgment and TTHM results
- Continue explorations for a new high yield, high quality source of ground water supply, low in NOM, to replace Well #2. If a source of sufficiently high quality and yield is found, funding will be sought to purchase land, construct a new well, fit out the well, and construct facilities and piping to connect the source to the existing OVWD facilities. The District will pursue development of the supply within a reasonable timeframe based on initial test well results and landowner negotiations.



As a final note, the District is committed to a long-term, sustainable solution to reducing disinfection byproducts in the water system. Although the District believes it has met the intent of the regulations, it will continue to strive to improve water quality further with development of a new well supply.

Please contact me at our Topsham office at 798-3749, or email me at Naleen.mayberry@wright-pierce.com to discuss any questions you may have.

WRIGHT-PIERCE

A handwritten signature in black ink that reads "Naleen Mayberry, P.E.".

Naleen A. Mayberry, P.E.
Lead Project Engineer
NAM/